

October 21, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on October 21, 2002. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathy Kovach and numerous guests.

The meeting was called to order at 8:45 p.m. by Chairman Samuel A. Goodley, Jr.

The Chairman modified the agenda to add bills for approval, consideration of the authorization to complete and distribute the final draft of the 45-day comment period for the Open Space Plan, set a hearing date for the ROSD Amendments, authorize an appraisal on the Hutchison Property and to authorize a raise for the Zoning Officer.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to accept the modified agenda for the October 21, 2002 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Business

Bills totaling \$2,523.50 were presented for approval for payment from the General Fund. On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay all the bills.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Zoning Officer to utilize an outside source to duplicate and bind copies of the zoning ordinance books, up to 30 copies unless there is a breakeven point and to authorize putting the Township zoning ordinance in electronic form.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Township Secretary to purchase a new typewriter and a new fax machine for the new Township Building.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL
10/15/02

Date	Number	Payee	Description	Payment
10/15/2002	1641	Staples Credit Plan	office supplies	585.99
10/15/2002	1643	US Municipal Supply, Inc.	flags	129.00
10/15/2002	1644	Hudloy's Offset Printing	forms	450.00
10/15/2002	1645	Cingular Wireless	Roadmaster cell phone - 2 mos	187.19
10/15/2002	1646	Verizon	phone, fax, internet lines (inc. tax col.	330.28
10/15/2002	1647	AT&T	long distance	76.63
10/15/2002	1648	State Line Machine Inc.	bits for cutting edge 644	496.90
10/15/2002	1649	ARAMARK	uniforms	205.05
10/15/2002	1650	Daily Local News	advertising	1,224.50
10/15/2002	1651	Fast Supply	materials for storm sewer new bidg	1,349.52
10/15/2002	1652	SiCO	diesel fuel	563.77
10/15/2002	1653	BFI	trash removal	116.69
10/15/2002	1654	PitneyBowes	postage meter	170.60
10/15/2002	1655	Ehrlich	pest control	58.00
10/15/2002	1656	Jack's Enterprises, Inc.	storage trailer rental	130.00
10/15/2002	1657	MMPMET	health, life, disability insurance	1,536.30
10/15/2002	1658	Automotive of Oxford	parts-97 Ford, 644 loader 350 Ford	144.67
10/15/2002	1659	Cameron's Inc.	shop supplies, mower part	165.18
10/15/2002	1660	Plasterer Equipment Co. Inc.	parts-644 loader	415.37
10/15/2002	1661	DM Stolzfus & Son, Inc.	stone for parking lot	3,303.99
10/15/2002	1662	J.A. Fredyman, Jr.	portable toilet rental 2 mos	105.00
10/15/2002	1663	William C. Weaver	excavating-new bidg, Waterway Rd	715.00
10/15/2002	1664	William C. Weaver	excavating-new bidg	1,705.00
10/15/2002	1665	William C. Weaver	excavating -new bidg	1,430.00
10/15/2002	1666	CFC	file cabinets (10)	1,818.27
10/15/2002	1667	Steve McAlister	electric for July-Sept.	762.20
10/15/2002	1668	BOCA International	forms, 1yr membership	488.50
10/15/2002	1669	Nana Miller	cleaning meeting house	50.00
10/15/2002	1670	Matlack Tree Service	removal of trees in parking lot	450.00
10/15/2002	1671	Berkheimer Associates	EIT commission	1,023.63
10/15/2002	1672	David C. Sweet	professional services	3,267.07
10/15/2002	1673	Charles Shock, Inc.	building inspector	3,863.08
10/15/2002	1674	John D. Childron	building inspector	1,710.00
10/15/2002	1675	Crossan-Ralmate, Inc	fees for Waterway & 5th St	2,160.00
10/15/2002	1676	Chester County Law Reporter	advertising	223.65
10/15/2002	1677	Environmental Management Center	professional services	2,151.71
0/15/2002	1678	Winifred Moran Sebastian	solicitor fees	2,970.00
0/15/2002	1679	Gawthrop, Greenwood & Haisted	solicitor fees	639.00
0/15/2002	1680	Brutscher, Brutscher & Foley	solicitor fees	758.17
0/15/2002	1681	Ragan Engineering	engineering fees, reviews, inspection	6,311.40
0/15/2002	1682	McComsey Builders, Inc	progress payment-new bidg	75,000.00
0/15/2002	1683	Union Fire Co. #1	contribution to fire company	50,800.11
0/15/2002	1684	Trans America Life Ins.	pension contribution	2,000.00
0/15/2002	1685	Trans America Life Ins.	pension contribution	2,000.00
0/15/2002	1686	Trans America Life Ins.	pension contribution	2,000.00
0/15/2002	1687	Trans America Life Ins.	pension contribution	2,000.00
0/15/2002	1688	Oxide Banc	ENT share of WC for Union Fire Co.	3,842.48
0/15/2002	1689	Kathy Kovach	postage, mileage	65.77
0/15/2002	1690	Kathy Kovach	cell phone	55.96
0/15/2002	1691	HAB-ET	3rd qtr deposit	454.79

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL
10/15/02

Date	Number	Payee	Description	Payment
10/15/2002	1641	Staples Credit Plan	office supplies	585.99
10/15/2002	1643	US Muncipal Supply, Inc.	flags	128.00
10/15/2002	1644	Hubley's Offset Printing	forms	450.00
10/15/2002	1645	Cingular Wireless	Roadmaster cell phone - 2 mos	187.19
10/15/2002	1646	Verizon	phone,tax, internet lines (inc. tax col.	330.28
10/15/2002	1647	AT&T	long distance	76.63
10/15/2002	1648	State Line Machine Inc.	bolts for cutting edge 644	496.80
10/15/2002	1649	ARAMARK	uniforms	205.05
10/15/2002	1650	Daily Local News	advertising	1,224.56
10/15/2002	1651	Fast Supply	materials for storm sewer new bldg	1,349.62
10/15/2002	1652	SiCO	diesel fuel	563.77
10/15/2002	1653	BFI	trash removal	116.69
10/15/2002	1654	PitneyBowes	postage meter	170.60
10/15/2002	1655	Ehrlich	pest control	58.00
10/15/2002	1656	Jack's Enterprises, Inc.	storage trailer rental	130.00
10/15/2002	1657	MMPMET	health, life, disability insurance	1,536.30
10/15/2002	1658	Automotive of Oxford	parts-97 Ford, 644 loader,350 Ford	144.67
10/15/2002	1659	Cameron's Inc.	shop supplies, mower part	165.18
10/15/2002	1660	Plasterer Equipment Co. Inc.	parts-644 loader	415.37
10/15/2002	1661	DM Stoltzfus & Son, Inc.	stone for parking lot	3,303.89
10/15/2002	1662	J.A. Prettyman, Jr.	portable toilet rental 2 mos	105.00
10/15/2002	1663	William C. Weaver	excavating-new bldg, Waterway Rd	715.00
10/15/2002	1664	William C. Weaver	excavating-new bldg	1,705.00
10/15/2002	1665	William C. Weaver	excavating -new bldg	1,430.00
10/15/2002	1666	CFC	file cabinets (10)	1,818.27
10/15/2002	1667	Steve McAllister	electric for July-Sept.	762.20
10/15/2002	1668	BOCA International	forms, 1yr membership	488.50
10/15/2002	1669	Ivana Miller	cleaning meeting house	50.00
10/15/2002	1670	Mattack Tree Service	removal of trees in parking lot	450.00
10/15/2002	1671	Berkheimer Associates	EIT commission	1,023.63
10/15/2002	1672	David C. Sweet	professional services	3,267.07
10/15/2002	1673	Charles Shock, Inc.	building inspector	3,663.08
10/15/2002	1674	John D. Coldiron	building inspector	1,710.00
10/15/2002	1675	Crossan-Raimato, Inc	fees for Waterway & 5th St	2,160.00
10/15/2002	1676	Chester County Law Reporter	advertising	223.65
10/15/2002	1677	Environmental Managment Center	professional services	2,151.71
10/15/2002	1678	Winifred Moran Sebastian	solicitor fees	2,970.00
10/15/2002	1679	Gawthrop, Greenwood & Halsted	solicitor fees	639.00
10/15/2002	1680	Brutscher, Brutscher & Foley	solicitor fees	758.17
10/15/2002	1681	Ragan Engineering	engineering fees, reviews, inspection	6,311.40
10/15/2002	1682	McComsey Builders, Inc	progress payment-new bldg	75,000.00
10/15/2002	1683	Union Fire Co. #1	contribution to fire company	50,800.11
10/15/2002	1684	Trans America Life Ins.	pension contribution	2,000.00
10/15/2002	1685	Trans America Life Ins.	pension contribution	2,000.00
10/15/2002	1686	Trans America Life Ins.	pension contribution	2,000.00
10/15/2002	1687	Trans America Life Ins.	pension contribution	2,000.00
10/15/2002	1688	Oxford Boro	ENT share of WC for Union Fire Co.	3,842.48
10/15/2002	1689	Kathy Kovach	postage, mileage	65.77
10/15/2002	1690	Kathy Kovach	cell phone	55.96
10/15/2002	1691	HAB-EIT	3rd qtr deposit	454.19

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL

		10/15/02	
10/15/2002	1692 PSATS - UC Group Trust	3rd qtr deposit	42.70
10/15/2002	1693 Blackburn, William	zoning hearing board-Marks	44.27
10/15/2002	1694 Fresno, William	zoning hearing board-Marks	44.27
10/15/2002	1655 Hamlin, James	tax collector fee for Sept.	900.08
10/15/2002	1686 Mason, Pamela A.	treasurer fee for Sect.	442.75
10/15/2002	1637 Taylor, Joseph R.	zoning hearing board-Marks	44.27
			<u>183,977.12</u>

STATE FUND BILLS:

10/15/2002	156 McMinn's Asphalt	blacktop	79,708.63
10/15/2002	167 Long's Paving	placing blacktop	28,878.50
			<u>108,587.13</u>

Those Who Asked To Be Placed On The Agenda

Mr. Ed Yearsley requested that a speed limit sign be placed on Waterway Road between Fifth Street and Rt. 472. More discussion took place. A resident asked if a speed limit sign could be posted between Fifth Street and Mt. Pleasant. The Chairman reported that the Solicitor is looking into speed limit signs for East Nottingham Township roads.

Mr. Bob Hotchkiss from Chester County Emergency Medical Services, Inc. gave an overview of Medic 94 stating that they are a non-profit organization. Mr. Hotchkiss reported that they have about 2500 response calls a year for life threatening calls only. Mr. Hotchkiss reported that they are in need of funding for 2003 and that they are asking for \$29,882.00 based on last year's assessed value. The Chairman stated that this would be included in their budget discussion. Some residents in the audience spoke highly in favor of supporting Medic 94.

Mrs. Rigby asked Mr. Goodley and Mr. Levandowski why they made their decision on September 3, 2002 regarding the School District and in only excepting \$250,000.00 for off-site road improvements. Mr. Levandowski stated that he voted yes to approve the Land Development Plan for the New High School. Mr. Levandowski stated that Mr. John Halsted, who was our Counsel for the high school project, is also the Chester County Planning Commission's Counsel. Mr. Levandowski also stated that unless we have a traffic impact ordinance, we cannot require developers to pay for off-site road improvements and the school basically made their decision to contribute only \$250,000.00 because of their traffic study. More discussion took place regarding prioritizing the off-site road improvements. Mr. Levandowski stated that the Solicitor told him that he could be liable himself if the plan was turned down. Mr. Levandowski also stated that the plan would have been delayed for six (6) months and he did not want to put his family and the taxpayers into court fighting something that the township would have lost. Mr. Levandowski stated that this advice from the Solicitor is what prompted his decision. Mrs. Rigby stated that George Fasciak (previous Chairman of the CCPC) told her that we could make the School Board pay for all the improvements required. More discussion took place regarding the improvements. Mrs. Rigby asked if just East Nottingham Township is paying for the road improvements. Mr. Levandowski stated that the school is located in East Nottingham Township. Discussion took place regarding Mr. Goodley representing Mr. Harnish's property. Mr. Shelton reported that Delp Road was slacktopped with State Funds for this year. Mr. Shelton also stated that at the Rt. 472 road improvement area, Mr. Goodley will not be receiving any money because that area is a road right-of-way.

the following business was considered relative to subdivision/land development plans:

A motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the Extension Letter for Lawrlane Farms Preliminary Subdivision Plan. This extension shall run through and include the date of February 10, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Page 6 - Minutes of October 15, 2002

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant the following five (5) waivers for the Thomas Windle Preliminary Plan: Section 302.01.A.5., Section 403.03.C., Section 403.04.L, Section 502.11.A. and Section 506.01.B.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant Final Plan Approval for the Samuel K. and Priscilla F. Fisher Final Subdivision Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding the William Headley Preliminary Land Development Plan and Mr. Alvin Miller reported that after the Planning Commission Meeting, he saw that they were still running perc tests on the property and this may have changed the whole plan regarding drainage.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to table the waiver requests for the William Headley Preliminary Land Development Plan until a determination can be made as to what the percolation tests have on the plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Township Engineer in his review letter stated that they still need a final letter from the OASA signing off on the design of the sewer lines for Country Hills Final Subdivision Plan. Mr. Fronfield Crawford stated that he would like a vote for final approval with those conditions with the understanding that they would not release the plans or sign the plans until those issues are resolved. Mr. Crawford stated that his buyer needs to know that all the other issues have been resolved. Mr. Crawford stated that the two-lot subdivision should be approved concurrently. Mr. Levandowski raised the issue with the \$33,150 that the applicant agreed to pay the Township. Mr. Crawford stated that he is advancing the payment before the escrow. Mr. Crawford stated that the Homeowners Documents had been submitted in August to our Solicitor. Mr. Baughman stated that there are open issues regarding the OASA. More discussion took place. The Supervisors agreed to give Mr. Crawford a letter stating the open issues. The Chairman asked Mr. Crawford if he would give us an extension until next month. Mr. Crawford presented an Extension Letter to the Supervisors.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to table Country Hills Final Subdivision Plan until November 12, 2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to table Majesty Properties Subdivision Plan until November 12, 2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Page 7 - Minutes of October 15, 2002

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was approved to accept the Letter of Extension for Country Hills Subdivision and Majesty Properties Two-Lot Subdivision through November 15, 2002, presented by the Attorney for the applicants and to authorize a letter to the applicant stating that the two remaining open issues are the sewer line design and the Homeowners Association document review by our Solicitor.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to release the following Escrows: Darlington Hunt IV - Release No. 2 in the amount of \$73.60, Cooper Farms Subdivision - Release #5 in the amount of \$140.00, Wiltshire - Release #37 in the amount of \$255.80, Twin Ponds - Release #5 in the amount of \$1,139.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 12 to close out the performance guarantee for Freiberg (Nottingham) Estates in the amount of \$29,593.47. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 4 to close out the performance guarantee for Elk Creek Reserve (Stella Street) in the amount of \$36,256.83. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 15 to close out the performance guarantee for Autumn Hill IV in the amount of \$50,776.95. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 9 to close out the performance guarantee for Elk Creek Reserve (Farm View Drive) in the amount of \$51,551.02. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 27 to close out the performance guarantee for Hunter Knoll in the amount of \$65,581.03. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 19 to close out the performance guarantee for Elk Creek Reserve in the amount of \$87,595.35. The performance guarantee has been replaced with a maintenance guarantee since the road has been accepted for dedication.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

A check in the amount of \$250,000 was received from Oxford Area School District for a contribution towards road and traffic improvements in connection with the new high school.

A proposal was received from Scott T. Armstrong to add 10.7 acres into the existing Agricultural Security Area.

Correspondence was received from Neighborhood Health Agencies, Inc. asking to be considered in our 2003 budget with a request for a contribution of \$300.

Correspondence was received from CWA stating that they appreciate the conservation measures taken.

Correspondence was received from CWA stating that the rate per municipal hydrant will be \$36.30 effective January 1, 2003.

Correspondence was received from the American Cancer Society thanking East Nottingham Township for their contribution of \$100.00 in memory of Paul E. Williamson, Jr.

A memo was received from Octoraro Watershed Association stating they will be holding its final meeting to approve the Watershed Conservation Plan on October 24, 2002.

Correspondence was received from the Oxford Area Civic Association asking for support.

A CD version of Linking Landscapes was received.

A letter was received from a Mr. & Mrs. A. Lifestrand asking that the 10 Lot Building Permit Rule be raised.

A seminar is being held at Exton on October 23, 2002 for Effective Supervision for Road and Street Supervisors.

Supervisors

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Ordinance #4-2002 for the Joint Recreation Authority.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley stated that after the hearing for the Retained Open Space Development Proposal, they were informed by the Solicitor and the Consultant that portions of the text had been inadvertently omitted from the submission to the CCPC, from our advertisements and copies we released to the public. Mr. Goodley stated that a new hearing date will be set at a Supervisors Meeting scheduled after our regular work session.

Mr. Goodley reported that a request has been made by the Fire Company that would contribute to the public safety in the new and existing dwellings regarding inspecting a residence for smoke detectors. Discussion took place.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize an advertisement for a Resolution and authorize our Township Solicitor to draft an ordinance for the Supervisors review.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley read part of the 2003 Union Fire Company Contract. Mr. Alvin Miller had a question concerning the equipment fund and asked if this was doing away with the equipment fund. Discussion took place and Mr. Goodley stated that this is our mileage contract. Mr. Goodley stated that the total amount of \$50,800.11 is due on or before the first day of July 2003.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to enter into the agreement with the Union Fire Company and execute it tonight.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Township Secretary to advertise for furniture, fixtures and equipment, including the offices, meeting room, municipal garage, lunchroom, etc., and to authorize the Township Secretary to advertise a Special Meeting for November 4, 2002, the purpose being the furniture, fixtures and equipment bids.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley read the resignation letter from Sean McCormick, Township Auditor. The Supervisors agreed to accept this resignation conditionally until the position can be filled. Mr. Goodley asked if there were any volunteers.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Township Engineer to submit permit applications to PennDOT for

improvements to intersections located at Waterway Road & Route 472 and also Waterway Road and Fifth Street.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley read the letter from the Township Solicitor regarding the speed limit and school zone on Wickersham Road.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to confirm to the Township Solicitor and Township Engineer that they are to proceed with the work necessary to establish a speed limit and a school zone on Wickersham Road.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Mr. Jack Baughman asked about the status of the red light at Waterway Road. The Secretary reported that the project is still moving forward.

Ms. Diane Stevenson expressed concerns about a resident who lives at 307 Waterway Road and the frequency of visits from the State Police. Ms. Stevenson questioned how the Township could help. More discussion took place.

Mr. Fronefield Crawford questioned what was omitted from the ROSD proposal. Mr. Goodley gave a summary.

Mr. Emanuel Fisher questioned his subdivision. Mr. Goodley stated that his subdivision was approved.

Mrs. Teri Rigby asserted that the Township Engineer's figures for the off-site road improvements were not public information. Mr. Goodley reported that they were public information months ago. More discussion took place. Mrs. Rigby asked if she could call the Township Secretary and arrange to get a copy. Mr. Goodley replied that yes she could get a copy.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to adjourn the meeting at 9:22 p.m.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

11-Nov
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to set a hearing date of December 16, 2002 at 6:00 P.M. for the Open Space Recreation Environmental Resources Plan and to authorize David Sweet to complete and distribute the final draft to start the 45-day comment period.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to set a hearing date of November 12, 2002 at 6:30 P.M. for the balance of the ROSD Amendments and to authorize the Township Secretary to publish a notice.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize an appraisal of the Hutchison property located at Fifth Street and Waterway Road, therefore creating a basis to have a meaningful negotiation with the owners of the property.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize a 12% increase to the Zoning Officer's salary, which includes any increase in health care coverage.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Bids were received for a new phone system for the new Township Building.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to award the new phone system bid for the new Township Building to PhoneAmerica Corporation in the amount of \$4,550.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

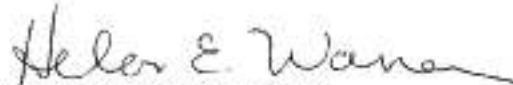
Recognition of Visitors

Ms. Vivian Lasko inquired about the ROSD zoning. Mr. David Sweet stated that at the November 18, 2002 Work Session Meeting discussion would take place. Ms. Lasko stated that she felt that R1 has not been addressed. More discussion took place.

Mr. Lawrence Tigue asked if the Supervisors were considering moving R2 down Meeting House Road. Mr. Goodley stated that this could be discussed at the next Work Session.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 8:55 P.M.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:
11-12-02
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

October 21, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on October 21, 2002. The purpose of the meeting was for a countryside exchange overview during which an exchange team consisting of international volunteer professionals offered their proposals for high quality planning in the community. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren, and numerous guests.

The meeting was called to order at 5:12 P.M. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to accept the agenda for the October 21, 2002 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Mr. John Ware thanked the Supervisors for inviting the Countryside Exchange Team. Mr. David Sillett, from England, gave an overview of the Countryside Exchange Team. Mr. Sillett reported that the Exchange Program started in 1987 and the Countryside Exchange Team is made up of seven (7) volunteers and they have come here to promote discussion of different issues. The volunteers were: David Sillett - England, Ron Kilburn - Vermont, Jerome Barton - U.K., Jeanne Stinson - Kansas, Karen Humphries - England, Frank Shaw - Ontario and Roger Hemming - Scotland.

Mr. Goodley gave an overview of East Nottingham Township. Mr. Goodley stated that the last five years have exploded with development because of the zoning that was implemented 30 years ago, in which most of the Township was zoned for residential development.

Topics discussed

1. Clustering in the Township and zoning.
2. Types of soil and crops.
3. Community Support and educating the people.
4. Balance between stewardship and land.
5. Attitudes between new residents and old residents. Ms. Zimmerman stated that she felt the new residents moving in are charmed by Oxford.
6. Residents and answering their concerns.
7. Farming and land issues. Mr. Tighe expressed his concern with farming and zoning issues and taxes. Mr. Ware stated that the Exchange Team cannot help with changing laws at the federal or state level.
8. Partnerships with other Townships. Mr. Goodley reported that we are acquiring property as a recreation area and this is a joint project with all the municipalities in the Oxford School District plus the Oxford Borough.

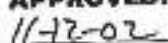
9. County government help and joint planning. Ms. Russo stated that there is conflict sometimes between the state and county. More discussion took place.
10. User fees. Mr. Goodley stated that East Nottingham Township has not adopted or implemented a zoning ordinance yet. Mr. Shaw asked if the map was helpful in solving issues or is it clearly a liability. Mr. Goodley stated that he felt it was clearly a liability. More discussion took place.
11. Infrastructure concerns/policy concerns vs. time and energy of the Supervisors.
12. Local government and farming and development. Mr. Tigie expressed concern over this. Mr. Tigie discussed regional planning and agriculture as a business.
13. Farmers and residents working together to help a rural landscape.
14. Clustering - Fencing. Ms. Stinson asked if the farmer or the developer would bear the cost for fencing. Mr. Alvin Miller stated that he is in favor of having the developers place fences around the developments to keep children, etc. out of the farmer's fields. More discussion took place regarding the buffer zone. Mr. Tigie expressed his concerns about fencing and the developers charging money. Mr. Levandowski stated that they cannot stop the development or the farmers from selling their land.
15. Assistance from State Supervisors. Mr. Kilburn questioned that if East Nottingham Township needed assistance, would the supervisors turn to State. Mr. Levandowski reported that yes they would use their assistance. More discussion took place.
16. Relationship between East Nottingham Township and the Oxford School Board. Discussion took place regarding the new high school located in East Nottingham Township. Mr. Shelton stated that East Nottingham Township has a good relationship with the School Board. Ms. Russo stated that there is only so much time because of a volunteer government and stated that perhaps a Township Manager would help the Township.
17. Agricultural Easement/Agricultural Security. Mr. Goodley stated that there are a fair number of farms in the Township that are preserved through the Agricultural Easement.


The meeting was closed with a thank you from the volunteers and John Ware.


Being of no further business, the meeting was adjourned at 6:49 p.m.


Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

Date


Samuel A. Gondley, Jr.


Leo M. Levandowski


Charles D. Shelton

**November 4, 2002
Oxford, PA**

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on November 4, 2002. The purpose of the meeting was to open and consider bids for the Township parking lot and to open and consider bids for furniture and appliances for three offices, a lunchroom, meeting room and a supply room and to conduct any other business which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathy Kovach, and two (2) guests.

The meeting was called to order at 7:04 P.M. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to accept the agenda for the November 4, 2002 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Business

Bids for Office Furniture

Four (4) bids were received. Mr. Goodley read the bids, the first being from Interior Furniture Resources for a total of \$24,923.10 with a deduction of \$1,410.74 for tax; the second bid opened was received from CFC Inc. for a total of \$16,786.51; the third bid opened was received from Corporate Interiors of Delaware, Inc. for a total of \$13,124.92, and the fourth bid opened was received from Trans American Office Furniture, Inc. for a total of \$10,332.00. Discussion took place regarding the quality and specs of the furniture. Mr. Baker, representing Trans American Office Furniture, Inc., stated that he felt the specs were a typographical error. Discussion took place regarding the folding chairs. The bids for office furniture were tabled until the end of the meeting.

Ag Security

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to set a meeting date for the Agricultural Security Area Advisory Committee at 6:45 P.M. on December 11, 2002 and set a hearing date for the Board of Supervisors at 7:00 P.M. on December 11, 2002 regarding the proposal from Scott T. Armstrong.

Bids for Township Parking Lot

Three (3) bids were received. Mr. Goodley read the bids, the first being from D. Malloy Paving Inc. for equipment with operators in the amount of \$5,000.00; the second bid opened was received from McMinn's Asphalt Co., for material in the amount of \$10,881.00; the third bid opened was received from Long's Asphalt, Inc. in the amount of \$3,500.00 for equipment with operators and \$11,895.00 for material.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to award the material contract to McMinn's Asphalt Co., Inc. in the amount of \$10,881.00 for ID#3 binder and to award the equipment and labor contract to Long's Asphalt, Inc. in the amount of \$3,500.00 on condition that the blacktop is installed by November 18, 2002 and to have the Secretary contact McMinn's and Long's to make sure that they can meet the condition.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Bids for Office Furniture

More discussion took place with Trans American Office Furniture, Inc. regarding the folding chairs, metal bookcases and three (3) high back chairs and the specifications quoted.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to award the furniture contract to Trans American Office Furniture, Inc. with the three (3) Global high back chairs at \$180.00 each, 60 folding chairs at \$15.00 each, and two (2) metal bookcases at \$105.00 each, totaling \$1,650.00 to be deleted from the original total of \$10,332.00 for a new total amount of \$8,682.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Baker stated that he would like to send in a proposal for the chairs and bookcases. Mr. Goodley asked Mr. Baker if he would fax in an invoice for the 1/3 deposit. Mr. Baker stated that it would take 5 to 6 weeks for the furniture to arrive. More discussion took place.


On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 8:43 P.M.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

11/12/02
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

November 12, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a hearing in the Township Building on November 12, 2002. The purpose of the hearing was to receive public comment on proposed amendments to the East Nottingham Township Zoning Ordinance. Present were Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski, Charles D. Shelton; Secretary, Helen E. Warren and numerous guests.

The hearing was called to order at 6:31 P.M. by Chairman Samuel A. Goodley, Jr.

The Chairman stated that at the prior hearing on the Retained Open Space Development Amendments, a few items were inadvertently omitted from the draft that was being considered and those items are being considered tonight.

The Chairman read the additional Retained Open Space Development - Related Zoning Ordinance Amendments.

Public Comment

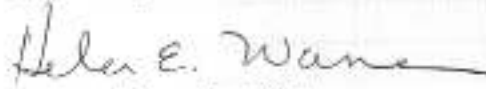
Mr. Alvin Miller questioned if the same comments from the previous hearing would be addressed and taken into consideration at this hearing. Mr. Goodley replied that yes they would.

Mr. Joseph Bauer questioned when the ROSD would be available to the public. Mr. Goodley reported that this amendment would be available November 18, 2002.

Ms. Marianne Russo asked about the Chester County Planning Commission's comments. Mr. Goodley read the comments to the public.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, the hearing was adjourned at 6:40 P.M.


Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

12-9-02
Date


Samuel A. Goodley, Jr.
Leo M. Levandowski
Charles D. Shelton

Bills for Approval

The Treasurer, Pamela Mason, presented her treasurer's report. Mrs. Mason reported that East Nottingham's total cash assets amount to \$2,265,017.65. Mrs. Mason reported that last month Check #1683 was approved to the Union Fire Company in the amount \$50,800.11 and that check is now voided because of confusion in the proper way to handle the contract. Mrs. Mason reported that there is a bill for \$31,313.02 that we received from the state that goes directly to the Union Fire Company Relief Association.

Bills totaling \$116,003.26 were presented for approval for payment from the General Fund and a bill totaling \$2,911.00 was presented for approval from the State Fund for a total of \$118,914.26. Check #1683 - Union Fire Co. in the amount of \$50,800.11 was voided and in its place check #1759 for \$31,313.02 was issued to the Union Fire Co. Relief Association and was presented for payment. Discussion took place regarding Trans American Office Furniture's down payment.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay all the bills with the addition of a \$3,000.00 payment to Trans American Office Furniture Inc.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

11/12/2002

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL
11/12/02

GENERAL FUND				
Date	Number	Payee	Description	Amount
11/12/2002	1723	Penn Container	Clean up day trash removal	1,700.00
11/12/2002	1724	SFCCRA	Clean up day trash removal	2,382.60
11/12/2002	1725	BFI	trash removal	116.69
11/12/2002	1726	MMPMET	health, life, disability insurance	1,536.30
11/12/2002	1727	AT&T	long distance	62.30
11/12/2002	1728	Verizon	phone, fax, internet lines	354.23
11/12/2002	1729	Kathy Kovach	cell phone	66.98
11/12/2002	1730	Cingular Wireless	road master cell phone	69.47
11/12/2002	1731	PBCC	postage meter	20.00
11/12/2002	1732	Jack's Enterprises, Inc.	storage trailer rental	130.00
11/12/2002	1733	Chester County SPCA	SPCA charges	200.00
11/12/2002	1734	Chakley Matlack	remove virus from computers	90.00
11/12/2002	1735	ARAMARK	uniforms	164.04
11/12/2002	1736	SICO	heating fuel	232.85
11/12/2002	1737	Automotive of Oxford	parts	178.05
11/12/2002	1738	Cameron's Inc.	supplies, keys	71.01
11/12/2002	1739	FireCom	radio programming	375.00
11/12/2002	1740	McComsey Builders, Inc	payment on new building	77,500.00
11/12/2002	1741	US Municipal Supply, Inc.	shipping chgs for new flags	7.87
11/12/2002	1742	DM Stolzfus & Son, Inc.	stone (parking lot, road repair)	1,054.17
11/12/2002	1743	A. Fieri & Son, Inc.	door openers for new bldg	600.00
11/12/2002	1744	PHONEAMERICA CORP	deposit on phone system-new bldg	2,275.00
11/12/2002	1745	Gawthrop, Greenwood & Halster	solicitor fees	757.20
11/12/2002	1746	Ragan Engineering	engineering fees	8,636.60
11/12/2002	1747	Chenas Shock, Inc.	building reviews and inspections	6,926.30
11/12/2002	1748	John D. Coddion	building reviews and inspections	2,805.36
11/12/2002	1749	Daily Local News	advertising	692.44
11/12/2002	1750	Berkheimer Associates	commission on EIT	340.96
11/12/2002	1751	Peoples Bank of Oxford	941 deposit	4,035.29
11/12/2002	1752	Helen Warren	laminating	40.46
11/12/2002	1753	Winifred Moran Sebastian	solicitor fees	1,330.00
11/12/2002	1754	James Hamlin	tax collector	823.56
11/12/2002	1755	Parrella Mason	treasurer	560.57
11/12/2002	1757	Ivana Miller	cleaning - Meeting house	50.00
11/12/2002	1758	Kathy Kovach	mileage	14.97

TOTAL BILLS FOR APPROVAL - GENERAL FUND 116,003.26

STATE FUND

11/12/2002	158	Long's Paving	equipment rental-Wickersham Rd	2,911.00
------------	-----	---------------	--------------------------------	----------

TOTAL BILLS FOR APPROVAL-GENERAL & STATE FUNDS 118,914.26

***NOTE: check # 1683- Union Fire Co. in the amount of \$50,800.11 is voided. In it's place the following check is issued:

11/12/2002	1759	Union Fire Co. Relief Association		31,313.02
------------	------	-----------------------------------	--	-----------

wailing on input from Solicitor on question about the contract amount.

Those Who Asked To Be Placed On The Agenda

Mr. Joseph McKeon expressed his concerns about the 10-lot building permit rule and asked the Supervisors for relief from the building limits because of the hardship it is causing his family. Mr. McKeon also asked for consideration that the storm basin be completed as development continues. Discussion took place regarding Ordinance 1-2000.

Mr. Ed Yearsley expressed his concerns regarding the new high school and the 2nd entrance. Mr. Yearsley stated that he spoke with the Township Engineer regarding the Emergency Response Groups and that there was a request to put in the 2nd entrance. Mr. Yearsley stated that the flow of traffic on Waterway Road and the busses will create a bottleneck. Mr. Yearsley stated the first proposal would be to tie in the 2nd access into the main entrance and the emergency vehicles would be able to respond faster. The second proposal could be to have the access a one way – no exit. Mr. Yearsley requested the Supervisors review his proposals. Mrs. Rigby questioned if this 2nd entrance would need additional funds or if it would be paid for from the \$250,000.00 off site contribution. Mr. Levandowski reported that the 2nd entrance is an on-site cost. Mr. Shelton stated that this cost would not be part of the \$250,000.00. Mr. Bagel commented that he also opposes the 2nd entrance to the high school. Discussion took place. Mr. Levandowski reported that this entrance is also an emergency entrance to the backfields.

The following business was considered relative to subdivision/land development plans:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the Extension Letter for the William Headley Land Development Plan. This extension shall run through and include the date of February 22, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding Country Hills/Majesty Properties Final Plan Approval and that this plan still has not received approval from the Sewer Authority for their sewer design. The Chairman read correspondence from the Solicitor stating that under Section 509.03 of the Subdivision Ordinance, approval may not be granted until the evidence of such approval is presented to the Township. Mr. Crawford offered an extension letter to the Board.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Country Hills/Majesty Properties, Inc. Final Subdivision Plan. This extension shall run through December 9, 2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant Final Plan Approval for the Joseph R. England Final Subdivision Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant Preliminary Plan Approval for Tommy Tinkers Land Development Plan on condition the applicant negotiate with the Board between now and final plan approval as to the voluntary contribution towards the installation of a traffic signal on Waterway Road and Baltimore Pike.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Wilson (Tommy Tinkers) stated that he was receptive to making a contribution.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant Preliminary Plan Approval for the Jackson Farm Subdivision Plan adopting the Planning Commission's recommendation that street names be added to the final plan and also the Township's recommendation that paved driveway aprons be added to the final plan and that paved driveway aprons be installed on the lots.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant the following five (5) waivers for the Ernest C. Gray Final Plan: Section 302.01.A.5., Section 403.03.C., Section 403.04.I., Section 502.11.A. and Section 506.01.B. on condition that the Board of Supervisors reserve the right to address the road improvement issue if a Land Development Plan is submitted and that all property corners be marked with iron pins.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant the following five (5) waivers for the Ernest C. Gray Add On Final Plan: Section 302.01.A.5., Section 403.03.C., Section 403.04.I., Section 502.11.A. and Section 506.01.B. on condition that the Board of Supervisors reserve the right to address the road improvement issue if a Land Development Plan is submitted and that all property corners be marked with iron pins.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Jake Diem reported that the money in escrow to widen the road would be a burden for the Dilworth's and that the widening would not have to be done at this time. More discussion took place. Mr. Diem stated that this subdivision is comprised of a 10-acre lot and a 13-acre lot, with two 1-acre lots on the far side and that the 10-acre lot and 13-acre lot are in Act 319 as agriculture lots.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant the following waivers for the Richard & Jacqueline Dilworth Preliminary/Final Subdivision Plan: Section 302.01.A.5., and Section 502.11. insofar as the applicant is requesting a waiver from a requirement to widen the street on condition that the swale and bank grading is done now and a note be added to the plan that any further subdivision of Lots 3 and 4 would result in the requirement to complete road improvements in front of those lots at that time.

Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following Escrows: Darlington Hunt IV - Release No. 13 in the amount of \$73.60, Cooper Farms Subdivision - Release No. 6 in the amount of \$255.80, Paper Mill Woods - Release No. 19 in the amount of \$360.80.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 11 to close out the performance guarantee for Country Dodge Land Development in the amount of \$31,485.47.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley reported that the developer for Twin Ponds requested a release of \$84,460.00, however, some line items costs exceeded the amount remaining in the escrow and that Ragan Engineering recommends that the amount of \$70,253.80 be released to cover the requested items.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 6 for Twin Ponds – Phase II in the amount of \$70,253.80.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release Escrow Release No. 38 for Wiltshire in the amount of \$169,341.35.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

Correspondence was received from the Octoraro Watershed regarding a get together on November 23, 2002.

A letter was received from the Borough of Oxford regarding a Zoning Hearing Application of Special Exception on behalf of Mark and Ann Brown. We are the adjoining municipality of the Applebrook Veterinary Clinic.

The 2002 Growing Greener Annual Report from DEP was received.

Correspondence was received from Teri Rigby regarding the Auditor's position volunteering her services.

Correspondence was received from Chester Water Authority reporting that the Octorara Reservoir is now 96% full.

Supervisors

Mr. Goodley reported that there has been a resignation from Sean McCormick, one of the Auditors for East Nottingham Township. Mr. Goodley reported that there are two (2) candidates for the position who have expressed interest: Teri Rigby and Barbara Carty.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to appoint Barbara Carty to fill the position for Auditor.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to renew the contract with the Chester County SPCA, Contract #1: 2003 Animal Protective Services Contract with a total fee of \$2,549.00, to be paid at the December 9, 2002 Board of Supervisors Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley reported that there is a proposal from Gilmore & Associates, Inc. to consult with the Board and the Zoning Officer on matters relating to zoning, building permit procedures and related Administrative activities at the per hour rate of \$65.00.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to appoint Dennis E. Forrest of Gilmore & Associates, Inc. to be a consultant for East Nottingham Township.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley read the draft Fire and Emergency Safety Inspection Ordinance. Mr. Alvin Miller questioned if the inspections were for new dwellings or existing ones. Mr. Shelton reported that this will help the fire company. Mr. Goodley reported that the Fire Company will be doing the inspections. Mr. Miller questioned who would be setting the fee for the Fire Company. Mr. Goodley stated that East Nottingham Township would be setting the fee. More discussion took place.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to have the Secretary contact Alan Fowler and find out his view of an appropriate fee.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Bauer questioned where we were with the East Nottingham Township Recreation Plan. Mr. Goodley reported that we are participating jointly and the Recreation Plan is centering on the acquisition of the Gray plan since it is located in East Nottingham Township. More discussion took place.

Mr. Jim Arnold questioned the timing on the clustering of RI. Mr. Goodley stated that it would be best to come to the work sessions since this has not been addressed yet.

Mr. Megill commented that he took offense to Mr. Goodley's comment that the Home Builders Association was pure greed. Mr. Megill stated that they are providing a very consumer driven force to society and are taking a stance from one end of the spectrum to combat the stance from the other end of the spectrum and hopefully end up in the middle ground. More discussion took place.

Mr. Joseph McKeon thanked the Board of Supervisors for their time and to please consider their hardships in changing schools twice, the stormwater and the location of their lot on the property.

Ms. Russo commented that if the opportunity comes up to appoint an alternate to the Recreation Authority, she would like the Board to consider a woman. Mr. Shelton asked Ms. Russo if she would like to be on it. Ms. Russo stated no. More discussion took place.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 8:54 p.m.

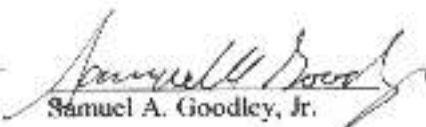
Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

Date

12-9-02


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

**November 18, 2002
Oxford, PA**

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on November 18, 2002. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathy Kovach and numerous guests.

The meeting was called to order at 8:45 p.m. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to accept the agenda for the November 18, 2002 Meeting, with the addition of an advertisement for the Open Space, Recreation, and Environmental Resources Plan.

Aye: Goodley, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Business

Oxford High School Road and Improvement Construction Agreement

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to approve the Road and Improvement Construction Agreement for Oxford Area School District as presented and approved by the East Nottingham Township Solicitor, John Halsted.

Aye: Goodley, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to sign the revised Land Development Plans for the new Oxford High School after the meeting.

Aye: Goodley, Shelton

Nay: -0-

Construction Fence

Mr. Ragan stated that a number of our subdivisions during the construction phase have basins that are used for erosion and sedimentation control. Mr. Ragan reported that the way they are designed, 12 to 18 inches of water sits in the bottom of them creating a potential hazard to children in the area and presently, there are no ordinances that require them to be fenced. Mr. Ragan stated that as an interim measure a letter could be sent to the developers requesting that they put up an orange construction fence around the temporary E & S basins until they are converted into a more permanent basis.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Township Zoning Officer to send out a letter to developers to place a construction fence around the temporary stormwater management basins.

Aye: Goodley, Shelton

Nay: -0-

Open Space, Recreation, and Environmental Resources Plan

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Township Consultant in coordination with the Township Solicitor to revise the Open Space, Recreation, and Environmental Resources Plan to include those items that they feel ought to be made based on the work session tonight.

Aye: Goodley, Shelton

Nay: -0-

Recognition of Visitors

Mr. Thomas Olivieri reported that Israel Stoltzfus called him and had concerns regarding the fence issue and also land he would like to subdivide and questioning if there was an existing right of way for an old road. Mr. Goodley stated that the Zoning Officer could contact Mr. Stoltzfus.

Mr. Shelton stated to Mr. Olivieri that he felt the Township should see how far it can go with clustering in R1 and that there should be public water and public sewer. Mr. Olivieri stated that he felt reassured from Mr. Shelton's comment that at least what they were doing was not in vain.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to adjourn the meeting at 8:53 P.M.

Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

12-9-02
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

November 18, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on November 18, 2002. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathy Kovach and numerous guests.

The meeting was called to order at 8:45 p.m. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to accept the agenda for the November 18, 2002 Meeting, with the addition of an advertisement for the Open Space, Recreation, and Environmental Resources Plan.

Aye: Goodley, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Business

Oxford High School Road and Improvement Construction Agreement

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to approve the Road and Improvement Construction Agreement for Oxford Area School District as presented and approved by the East Nottingham Township Solicitor, John Halsted.

Aye: Goodley, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to sign the revised Land Development Plans for the new Oxford High School after the meeting.

Aye: Goodley, Shelton

Nay: -0-

Construction Fence

Mr. Ragan stated that a number of our subdivisions during the construction phase have basins that are used for erosion and sedimentation control. Mr. Ragan reported that the way they are designed, 12 to 18 inches of water sits in the bottom of them creating a potential hazard to children in the area and presently, there are no ordinances that require them to be fenced. Mr. Ragan stated that as an interim measure a letter could be sent to the developers requesting that they put up an orange construction fence around the temporary E & S basins until they are converted into a more permanent basis.

December 9, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on December 9, 2002 to discuss their 2003 Proposed Budget. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski, and Charles D. Shelton; Secretary, Helen E. Warren; Treasurer, Pamela Mason; and two (2) guests.

The meeting was called to order at 6:30 P.M. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda for the December 9, 2002 Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman asked for comments from the public on the agenda items and received none.

The Treasurer read the Proposed Budget.

Discussion took place and some changes were made under the General Fund:

The Chairman stated that Mr. Denis Forrest, the Township's consultant, suggested that the supervisors create a Township Administration category and to split duties between zoning administration. The Treasurer stated that 20% of the zoning officer's salary would be budgeted in this category for an amount of \$9,428.00.

The Chairman questioned the library donation. The Treasurer stated that she did not receive any information regarding an increase. More discussion took place. The Chairman requested that the Treasurer place a call to the Library regarding the donation amount.

Discussion took place regarding the rental of the trailers. The Chairman questioned the amount that was budgeted for this category. Discussion took place and the Treasurer reported that the storage trailers are rented for \$60.00 each a month and the office trailer for \$275.00. Mr. Shelton stated that he thought we would have the new office furniture and be moved in to the new Township Building by the end of December. The Supervisors decided to leave \$500.00 in this category.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to adopt the 2003 Proposed Budget.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Secretary to advertise the 2003 Proposed Budget for review and to advertise that the 2003 Budget will be adopted at a Special Meeting on December 30, 2002 at 7:00 P.M.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Supervisors

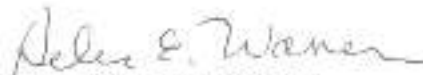
Discussion took place regarding the current Internet service with Brandywine.net. The Secretary reported that the Zoning Officer's contract was renewed with Brandywine.net in September and that the Supervisors agreed to switch to Chesco.net in October. The Chairman stated to change over to Chesco.net as each contract expires.

Recognition of Visitors

No comments.

Being of no further business, on motion by Charles D. Shelton, seconded by Samuel A. Goodley, Jr., the meeting was adjourned at 7:00 P.M.

Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

1-6-03
Date


Samuel A. Goodley, Jr.
Leo M. Levandowski
Charles D. Shelton

Bills for Approval

The Treasurer, Pamela Mason, presented her treasurer's report. Mrs. Mason reported that East Nottingham's total cash assets amount to \$2,267,075.92. Mrs. Mason reported that three bills came in late. The Chairman stated to add them to the current bills for approval. Bills from the General Fund totaling \$162,206.75 and bills from the State fund totaling \$7,498.10 were presented for payment.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay all the bills from the General Fund and State Fund as presented.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

A resident questioned the paving on Wickersham Road and the payments that were made from the State Fund.

12/9/02

East Nottingham Township
Bills for Approval

PAGE #3

Date	Number	Payee	12/9/02 Description	
12/9/2002	1760	DM Stoltzfus & Son, Inc.	stone for parking lot	688.17
12/9/2002	1761	McMinn's Asphalt Co. Inc.	blacktop for parking lot	13,490.70
12/9/2002	1782	McComsey Builders, Inc	payment on new bldg	50,000.00
12/9/2002	1783	Daily Local News	advertising	611.90
12/9/2002	1784	J.A. Prettyman, Jr.	portable toilet rental- Oct & Nov	140.00
12/9/2002	1785	Jack's Plumbing and Heating	repairs to old boiler	86.20
12/9/2002	1786	Oxford Citgo Inc.	gas	16.00
12/9/2002	1787	Cameron's Inc.	supplies	74.63
12/9/2002	1788	Cumberland Truck	parts for 85 truck	6.54
12/9/2002	1789	Binkley & Ober, Inc.	rebar	30.53
12/9/2002	1790	Automotive of Oxford	shop supplies, fuel pump	336.79
12/9/2002	1791	H.A. Weigand, Inc.	traffic signs	264.65
12/9/2002	1792	Walsh Excavating	excavating parking lot, new bldg	720.00
12/9/2002	1793	MMPMET	health, life, disability insurance	2,025.90
12/9/2002	1794	SICO	diesel fuel	601.70
12/9/2002	1795	ARAMARK	uniforms	173.04
12/9/2002	1796	PSATS	law binders	35.00
12/9/2002	1797	Chester Co. Assoc. of Township Officials	dues	150.00
12/9/2002	1798	AT&T	long distance for phone & fax lines	42.51
12/9/2002	1799	Verizon	phone, fax, internet lines	328.69
12/9/2002	1800	William C. Weaver	dig gas lines on Election Road	1,375.00
12/9/2002	1801	William C. Weaver	grade parking lot, carry blacktop	660.00
12/9/2002	1802	William C. Weaver	tear up old black top, grading, dig lines	1,260.00
12/9/2002	1803	William C. Weaver	gas line in lot and grading	550.00
12/9/2002	1804	Brandywine Auto Parts	parts for 97 dump truck	30.90
12/9/2002	1805	Gawthrop, Greenwood & Halsted	solicitor fees	246.00
12/9/2002	1806	Environmental Managment Center	Recreation plan services	38.00
12/9/2002	1807	Long's Asphalt, Inc.	equipment rental for parking lot paving	4,550.00
12/9/2002	1808	Reno's Print & Imaging	copies of ordinances, maps	547.13
12/9/2002	1809	Charles Shock, Inc.	building reviews and inspections	4,364.84
12/9/2002	1810	John D. Coldron	building inspections	1,330.00
12/9/2002	1811	Ragan Engineering	engineering fees	8,089.20
12/9/2002	1812	Winifred Moran Sebastian	solicitor fees	1,345.00
12/9/2002	1813	Treasurer of Chester County	South Eastern PA Household Haz. Waste	479.40
12/9/2002	1814	CFC	filing cabinets (replaces ck#1666, 10/16/02)	1,818.27
12/9/2002	1815	Peoples Bank of Oxford	941 deposit	3,127.00
12/9/2002	1816	Berkheimer Associates	commission on EIT	956.25
12/9/2002	1817	Helen Warren	seminar, mileage, postage	71.17
12/9/2002	1818	Kathy Kovach	mileage, seminar	70.49
12/9/2002	1819	Kathy Kovach	phone	68.98
12/9/2002	1820	Ivana Miller	cleaning meeting house	50.00
12/9/2002	1821	Mason, Pamela A.	Treasurer's wage, postage	543.16
12/9/2002	1822	Union Fire Co. #1	contribution to fire co., rental for hall	44,199.74
12/9/2002	1823	James Hamlin	tax collector wage	972.75
12/9/2002	1824	Steen's Plumbing & Electric	elect.phone,coax to schoolhouse,trailer	2,848.08
12/9/2002	1825	Steen's Plumbing & Electric	electric lines to salt shed	1,819.97
12/9/2002	1826	Steen's Plumbing & Electric	electric lines & work new bldg	7,151.94
12/9/2002	1827	Holbrook Fire Protection	fire extinguishers new bldg	431.50
12/9/2002	1828	U.S. Postal Service	postage meter refill	250.00
12/9/2002	1829	Nextel	cell phones	250.00
12/9/2002	1830	Steve McAllister	electric	452.03
12/9/2002	1831	Phone Americal	new phone system payment	2,437.00
		Total General Fund bills		162,206.75
State Fund:				
12/7/2002	159	D.M. Stoltzfus	stone for widening Election Rd	3,600.13
12/7/2002	160	McMinn's Asphalt	blacktop for Wickersham Rd	3,897.97
		Total State Fund bills		7,498.10

Those Who Asked To Be Placed On The Agenda

Mrs. Holmes expressed her concerns about the air quality with leaf burning and this being a health concern. Mr. Holmes stated that he would like to help with the education of composting leaves and proposed that perhaps an ordinance be in place to ban the burning of leaves. Mr. Guthrie reported that the smoke from one neighbor's leaves had caused health problems for another neighbor. Mr. Expreseli expressed his concerns about the burning. The Supervisors thanked Mr. Holmes for his time.

Ms. Reba Webb stated that she lives at 1014 Lees Bridge Road and that her driveway is a blind spot located on that road and it is not safe to make a left hand turn into the driveway. Ms. Webb stated that she would like to have a "hidden driveway" sign. The Supervisors agreed to authorize the Roadmaster to put up a "hidden driveway" sign and a "sharp curve" sign. A resident stated that he was at a Supervisor's meeting last year and there was discussion about posting speed limit signs on Wickersham Road. Another resident stated that there is no sign at Fifth Street and Wickersham Road. Mr. Shelton stated that the Township Solicitor is working on the issue regarding speed limit signs.

Mr. Jim Murphy stated that he called the Township Office to have the snow plowed away from his mailbox because his mail could not be delivered. Mr. Murphy presented pictures to the Supervisors. The Roadmaster reported that the mailboxes were cleaned up after the pictures were taken. More discussion took place regarding this. The Chairman stated that the Township will try to accommodate him better in the future. A resident asked why Wickersham's sidewalks were not cleared. Mr. Shelton told him to call Mr. Meckes, the school's Superintendent.

Old Business

The Draft for the Fire and Emergency Safety Inspection Ordinance was discussed. The Secretary was instructed at the last meeting to gather information regarding the fees. The Chairman read the findings. This was tabled until the December 30, 2002 Meeting.

The following business was considered relative to subdivision/land development plans:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Country Hills/Majesty Properties Two-Lot Final Subdivision Plan. This extension shall run through January 31, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Reserves of Dunlap. This extension shall run through March 11, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

A letter was received from Vivian Lasko regarding the acreage in East Nottingham Township.

Population Projections of 2005 to 2030 were received from the Chester County Planning Commission.

Correspondence was received from the Department of Emergency Services regarding the current status of air ambulance as it affects our municipal jurisdiction.

Supervisors

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the proposal and appoint Code Administrators, Inc. to perform field inspection of code administration work for the new high school subject to the condition that the high school pays East Nottingham Township the \$105,000 subjective cost up front.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding the Zoning Officer keeping time sheets for her time regarding the school. Mr. Shelton reported that the School is paying to have a manure tank pumped out and it is being declared hazardous waste. The Chairman stated that the Zoning Officer needs to keep track of her time and the supervisors will come up with a per hourly rate to charge the school. The Zoning Officer reported that she was given a figure of \$10,000 for over two years to cover her time. More discussion took place. The Chairman stated for the Zoning Officer to handle this issue.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to provide the County with a letter that East Nottingham Township would like to extend the Vision Partnership Program period from January 3, 2003 to February 28, 2004.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read the Open Records Policy in its entirety.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt the Open Records Policy and to direct the Secretary to provide a form to perform the duty when requested for open records.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read Resolution No. 26-2002 in its entirety.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 26-2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to make a payment to John C. Reynolds, Jr., in the amount of \$250.00 for his services as East Nottingham Township's Emergency Management Coordinator.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Levandowski reported that he would like to have the employees receive a Christmas Bonus of \$125.00.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to give the employees a \$125.00 Christmas Bonus.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously authorized to have the Secretary advertise the Christmas tree recycling for December 26, 2002 to January 15, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton reported that East Nottingham Township should send a letter to the Homeowners Association asking them to not park in the road or cul-de-sacs with regards to snow. Discussion took place regarding the turnaround on the Freese property. Discussion took place regarding placing signs on the street, advertising an ad on cable TV, the website and placing a block ad.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize Susan Cerrito of MidAtlantic Farm Credit to proceed with the appraisal for the strip of land north of Waterway Road for \$750.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman stated that the Planning Commission will be held December 17, 2002 due to the holidays.

Recognition of Visitors

Mr. Olivieri stated that he has taken a survey over the past two (2) years about letters of extension. Mr. Olivieri asked the Supervisors how they felt about not asking for extensions. Mr. Goodley stated that he would be all for that. Mr. Olivieri stated that about two thirds of the Supervisors he talked to do not ask for letters of extension. More discussion took place about liability and ordinance compliance. Mr. Shelton stated that if everyone did their job, the plan would pass through in 90 days. More discussion took place regarding the Township Solicitor and Township Engineer being in unison with the Supervisors and Planning Commission. Discussion took place regarding Wayne Megill's plan and how long it has been before the Township.

Mr. Shelton stated that Steve England owes the Township Secretary an apology regarding his telephone conversation with her this morning and the Township should send him a letter and invite him to the next meeting to apologize. Mr. Goodley stated that he would prepare a letter for the Supervisors to send out.

Mr. Ed Laurie agreed with Mr. Olivieri that streamlining is a great idea, but does need to come from both sides of the table.

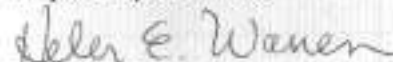
Mr. Joseph Bauer stated that during the six months he has been attending meetings, he can see the frustration the Planning Commission goes through in not getting cooperation from other people. Mr. Bauer asked if Ms. Sebastian wanted to continue being the Solicitor. The Supervisors stated that they need information in a timelier manner.

Mr. Jack Baughman stated that the Township Engineer and Township Solicitor are working for East Nottingham Township and the Supervisors should have them do what they want them to do. Mr. Shelton stated that they have not asked for a timely response in the past. Discussion took place regarding following up with issues.

Mr. Shelton reported that he would like to have Howard Wiley and Dennis Lindsey present at the next Supervisors Meeting on December 16, 2002, in which Steve England will be invited to attend.

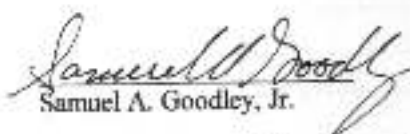
On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 9:22 p.m.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

1-6-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

December 11, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a public hearing on December 11, 2002, to consider a proposal to add Tax Parcel 69-7-0050.0500 consisting of 10.7 acres owned by Scott T. Armstrong to the East Nottingham Township Agricultural Security Area. This parcel is located at the intersection of Route 472 and Woods Road.

The meeting was called to order at 7:00 p.m. by Chairman Samuel A. Goodley, Jr., with Leo M. Levandowski and Charles D. Shelton present.

Mr. Goodley reported that we have the comments from the Agricultural Security Advisory Committee and the East Nottingham Township Planning Commission recommending that the Scott T. Armstrong parcel be included in the East Nottingham Township Agricultural Security Area.

Being of no further business, on motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, the meeting was adjourned at 7:08 P.M.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

1-6-03
Date

 
Samuel A. Goodley, Jr. Leo M. Levandowski


Charles D. Shelton

December 16, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a hearing in the Township Building on December 16, 2002 at 6:00 P.M. The purpose of the hearing was to present proposed amendments to the Comprehensive Plan and receive public comment thereon. Present were Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski, Charles D. Shelton; Secretary, Helen E. Warren; Township Engineer, Ronald Ragan; Township Solicitor, Winifred Sebastian; Planning Consultant, David Sweet; and numerous guests.

The hearing was called to order at 6:03 P.M. by Chairman Samuel A. Goodley, Jr.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda for December 16, 2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Ms. Winifred Sebastian introduced the exhibits for tonight's hearing. There were two exhibits that were entered into the record: Proof of publication of the hearing in the Daily Local News and that the East Nottingham Township Planning Commission reviewed the proposed comprehensive plan and recommended to the Board of Supervisors that it be approved.

Mr. David Sweet stated that the comments from the Chester County Planning Commission dated November 7, 2002 have been addressed. Mr. Ragan stated that the scenic resources map has been corrected. Mr. Sweet addressed the comments that were received from the Chester County Planning Commission dated December 13, 2002 regarding the Act 247 required review. Discussion took place regarding timing and editing and a request for reimbursement. The Solicitor stated that the plan could be adopted tonight and the editing of the plan would not be a problem. More discussion took place. The Secretary reported that the Open Space, Recreation, and Environmental Resources Plan was sent out to the neighboring municipalities and that there have not been any comments received.

Public Comment

Mr. Joseph Bauer stated that he was comfortable with the Plan and he felt the Township needed to move it along and adopt it tonight.


On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, the hearing was adjourned at 6:26 P.M.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

1-06-02
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

December 16, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on December 16, 2002. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathy Kovach and numerous guests.

The meeting was called to order at 8:45 p.m. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda for the December 16, 2002 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda and received none.

Business

The Chairman read Resolution No. 27-2002 in its entirety to add 10.7 acres owned by Scott T. Armstrong to the Agricultural Security Area.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 27-2002 East Nottingham Township Additions to Agricultural Security Area.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read Resolution No. 28-2002 in its entirety.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt the Open Space, Recreation, and Environmental Resources Plan by adoption of Resolution No. 28-2002.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding the Misty Meadow Sewage Agreement. The Chairman stated that the Solicitor reported to the Board of Supervisors that they should request the applicants to present them with an Agreement that they can review and consider. The Solicitor reported that Mr. Megill faxed to her a formal agreement this afternoon. The Chairman stated that he would like to table this agreement until the Solicitor has had a chance to review this.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was approved to table the Misty Meadow Sewage Management Agreement. Mr. Shelton opposed this motion.

Aye: Goodley, Levandowski

Nay: -1-

The Solicitor stated that she has not yet received the proposed agreement from Mr. Wilkinson, an attorney representing Jackson Farm.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was approved to table the Jackson Farm Sewage Management Agreement until there is an Agreement for the Solicitor to review. Mr. Shelton opposed this motion.

Aye: Goodley, Levandowski

Nay: -1-

The Vice Chairman asked the Solicitor for clarification of the Misty Meadow Sewage Management Agreement. The Solicitor stated that she was faxed a Declaration in October, which is not what the DEP regulations require. The Solicitor stated that she did not hear anything from the Township, so she did not understand that there was a deadline and also it was not an agreement that the Township would sign. More discussion took place. The Solicitor stated that only Agreements are signed by the Township. The Solicitor stated that on certain kinds of sewage, DEP will not issue sewage permits until the Township has entered into an agreement in which the Township will agree to monitor the inspections of on-lot systems. The Vice Chairman requested that the Board have an answer from the Solicitor within five working days. The Solicitor thought this could be possible. More discussion took place.

The Vice Chairman asked for information regarding the speed limit on Waterway Road. The Engineer reported that a speed traffic study would be done for anything over 25 m.p.h. The Engineer reported that sometime in February he would be able to report back a recommendation for all the roads in East Nottingham Township. Mr. Levandowski stated that Wickersham and Waterway Roads would be a priority. Discussion took place regarding speed bumps vs. speed humps and the use of portable speed humps on Waterway Road. Mr. Shelton stated that the Roadmaster could look into this. Mr. Miller asked about rumble strips. Mr. Ragan stated that they are usually a maintenance issue but could be used temporarily. More discussion took place.

Recognition of Visitors

The Supervisors discussed the article that was in the Chester County Press and Steve England's comments about the roads and the road crew in East Nottingham Township. The Vice Chairman reported that the picture that was in the paper along with the article was not even a road that was in East Nottingham Township. Mr. Shelton stated that Steve England owes the Secretary an apology for the telephone call he made and that Mr. England should have called the Supervisors if he had a problem with the roads or the road crew. Ms. Russo stated that the article was unprofessional reporting. Mr. Olivieri stated that the felt the road crew did a great job. Mr. Baughman stated that an article should never be written like that without first checking your sources.

Page 3 - Special Meeting December 16, 2002

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 9:15 P.M.

Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

1-6-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

December 30, 2002
Oxford, PA

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township building on December 30, 2002. The purpose of the meeting was to adopt the 2003 Budget and any other business that came before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski, and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathryn Kovach; Treasurer, Pamela Mason; and six (6) guests.

The meeting was called to order at 7:00 p.m. by Chairman Samuel A. Goodley, Jr.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda for the December 30, 2002 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda items and received none.

Bills for Approval

Bills totaling \$49,510.47 were presented for approval for payment from the General Fund.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to pay all the bills.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

12/30/02

East Nottingham Township
Bills for Approval
12/30/02

Date	Number	Payee	Account	Memo
12/30/2002	1855	Goodley, Jr., Samuel A.	4th qtr Supervisor salary	332.06
12/30/2002	1856	Levendowski, Lec	4th qtr Supervisor salary	332.06
12/30/2002	1857	Shelton, Charles D.	4th qtr Supervisor salary	553.44
12/30/2002	1858	McComsey Builders, Inc	payment on building	26,423.00
12/30/2002	1859	Goodies' Inc.	refrigerator for new bldg	549
12/30/2002	1860	Smoker Manufacturing	materials for snow plow	12.65
12/30/2002	1861	Cameron's Inc.	supplies, new bldg mat's	484.02
12/30/2002	1862	Automotive of Oxford	truck parts, supplies	1,248.47
12/30/2002	1863	Brandywine Auto Parts	truck parts, supplies	86.58
12/30/2002	1864	Oxford Feed and Lumber	mat's for new bldg (shop shelving,etc)	297.43
12/30/2002	1865	LANCASTER TRUCK BODIES	truck parts	783.27
12/30/2002	1866	ARAMARK	uniforms	182.4
12/30/2002	1867	United Equipment Limited	air compressor	1,565.00
12/30/2002	1868	FreCom	radio kit for snow plow	10
12/30/2002	1869	H.A. Weigand, Inc.	street signs	44
12/30/2002	1870	DM Stoltzfus & Son, Inc.	'rice' for salting roads	702.62
12/30/2002	1871	Russel Baker	1st draw for flower garden bid	300
12/30/2002	1872	Adams Tire & Alignment	97 Ford inspection	40
12/30/2002	1873	Donnelly Transmissions	92 dump truck inspection	46.36
12/30/2002	1874	Race Meter Prentice Sales	repair rotor motor on salt spreader	146.25
12/30/2002	1875	NFPA International	code books for fire alarm code sprinklers	177.95
12/30/2002	1876	Daily Local News	advertising	224.26
12/30/2002	1877	Office Basics, Inc.	fax, typewriter, planner book	430.92
12/30/2002	1878	TSW	phone raises for roadworker cell phones	60
12/30/2002	1879	Western Auto	vac,coffee maker,TV/vcr for new bldg	601.46
12/30/2002	1880	Ledger Newspapers	advertising	260
12/30/2002	1881	PSATS	docs, subscriptions	1,037.00
12/30/2002	1882	PitneyBowes	postage meter	85.60
12/30/2002	1883	Savage Custom Painting	additional painting-new bldg	1,100.00
12/30/2002	1884	Terra Hill Concrete Products	catch basins for road maintenance	1,108.25
12/30/2002	1885	AT&T	long distance phone	54.76
12/30/2002	1886	Cingular Wireless	roadmaster cell phone	48.18
12/30/2002	1887	BFI	trash removal	116.69
12/30/2002	1888	Verizon	phone, fax, internet lines	355.23
12/30/2002	1889	Chalkley Mallick	remove virus on secretary computer	90
12/30/2002	1890	Jack's Enterprises, Inc.	storage trailer rentals	130
12/30/2002	1891	PECO	electric hook up for new bldg	693.14
12/30/2002	1892	PSATS CDL PROGRAM	2003 membership fee,drug screen	135
12/30/2002	1893	Staples Credit Plan	office supplies	266.21
12/30/2002	1894	Scott Moran	refund on permit	605.36
12/30/2002	1895	SICO	service call for frozen oil line	89
12/30/2002	1896	Steen's Plumbing & Electrical	plumbing & electric for other work done	3800.52
12/30/2002	1897	Helen Warren	supplies	11.22
			Total	49510.47

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding the Building Permit for the Oxford Area New High School.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to bill the Oxford Area School District \$150,000.00 for Building Permit Inspection Fees, and to have this money placed into a separate escrow account.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following business was considered relative to subdivision/land development plans:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the subdivision name change from Jackson Farm to Blackburn Knoll.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Supervisors

Discussion took place regarding buying a water cooler.

Mr. Shelton stated that the Secretary should send a thank you letter to Coastal Lumber Company for the lumber donated to the new Township Building.

The Chairman read the letter drafted by the Secretary to Wilmer Hostetter regarding Paper Mill Circle.

Recognition of Visitors

Mr. Bauer commended the Road Crew for the great job they did during the last snowstorm.

Mr. Megill stated he would bring the agreements to the Secretary by Thursday.

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was approved to adjourn the meeting at 7:33 P.M.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

1-06-02
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

December 11, 2002
Oxford, PA

The East Nottingham Township Agricultural Security Area Advisory Committee held a meeting in the Township Building on December 11, 2002, to consider the proposal, modifications and report its recommendations to the Board of Supervisors concerning Scott T. Armstrong's request to add 10.7 acres located at Tax Parcel 69-7-0050-0500 to the East Nottingham Township Agricultural Security Area established by the Board in September, 1989.

The meeting was called to order at 6:45 p.m. by Chairman Samuel A. Goodley, Jr., with Robert Mason and Daniel Miller, Jr. present.

The Chairman stated that there was a recommendation from the Planning Commission to approve the proposal.

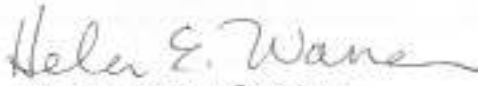
On motion by Samuel A. Goodley, Jr., seconded by Daniel Miller, Jr., it was unanimously approved to recommend to the Board of Supervisors to add Tax Parcel 69-07-0050.0500 containing 10.7 acres owned by Scott T. Armstrong to the East Nottingham Township Agricultural Security Area.

Aye: Goodley, Mason, Miller

Nay: -0-

Being of no further business the meeting was adjourned at 6:55 p.m.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

2-10-03
Date


Samuel A. Goodley, Jr.

Page 6- Organizational Minutes January 6, 2003

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was approved to appoint John C. Reynolds, Jr., to be the Emergency Management Coordinator for the year 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Marianne Russo questioned the building inspection for the new high school. Mr. Shelton stated that a contract has been awarded. Ms. Russo asked about the appointment of a new member to the Planning Commission. Mr. Goodley stated that that will be deferred until the February Meeting and they will be interviewing a few candidates.

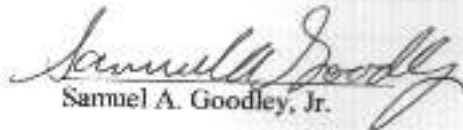
On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 7:05 P.M.

Respectfully Submitted,

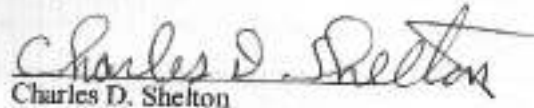

Helen E. Warren, Secretary

APPROVED:

2-10-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant a waiver from Section 402.02.L for the Oxford Area School District - Modular Unit on Penns Grove Middle School.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant a waiver from Section 403.03.B. for the first part, which would require that all adjacent properties down slope of this project be identified and to deny the second part of the waiver request, which is to grant relief to not show the names and plan book numbers of all previous recorded plans for this parcel and adjacent parcels for the Oxford Area School District - Modular Unit on Penns Grove Middle School.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant a waiver from Section 403.03.D.3. for the Oxford Area School District - Modular Unit on Penns Grove Middle School.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant a waiver from Section 402 for the Oxford Area School District - Modular Unit on Penns Grove Middle School.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The William Headley Land Development Plan was tabled until January 23, 2003 because approval from DEP had not been received. Mr. Headley asked if this was because of the holidays. The Chairman read the open issues from the Engineer's review stating that a performance guarantee needs to be established and a "Subdivision and Land Development Improvements Agreement" must be properly executed before final plan approval. The Chairman asked Mr. Headley if these were done. Mr. Headley reported that this is the first time he has heard of this. More discussion took place on how to go about getting these agreements done. Mr. Headley stated that the section of road where the widening of the road is required would destroy the location of the line of old trees and is not very practical. The Chairman asked Mr. Headley if he requested a waiver from widening the road. Mr. Headley replied that he was not the higher authority. The Chairman stated that this is the first time this has come up. More discussion took place regarding this.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to table the William Headley Land Development Plan until the January 23, 2003 Board of Supervisors Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to enter into the contract Addendum No. 2 extending the East Nottingham Township's Vision Partnership grant agreement to March 31, 2004.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read correspondence addressed to the Supervisors stating that the Richard & Jacqueline Dilworth Subdivision is in the process of applying for the NPDES Permit.

Correspondence was received from Armstrong Cable regarding their prices and services.

The Annual Report was received from the Governor's Center for Local Government Services.

The Chairman stated that we have received many resumes in response to the solicitation for resumes for township engineer and building inspector. The Chairman stated that these will be kept on file.

Supervisors

The Vice Chairman stated that there is a vacancy on the Planning Commission Board and he stated to some of the members of the board who were present that he recommends Thomas Olivieri be nominated for Chairman of the Board. The Vice Chairman also stated that they are soliciting Letters of Interest for interviews for the other vacancy on the Planning Commission Board and that when the Board of Supervisors interview applicants, he would like the Chairman of the Planning Commission to be present.

The Chairman signed the fire hydrant application for Happy Harry's.

The Chairman stated that regarding pay increases, previously the employees had been adjusted on the anniversary of their commencement of employment. The Supervisors had decided to change that to the first of every year.

The Chairman started the motion by saying to increase everyone's salary by a flat 3 percent across the Board. Mr. Shelton asked if that included Pam Mason and the Tax Collector. The Vice Chairman stated no. The Chairman revised the motion by saying to increase full time Township employees' income or salary wages a flat 3 percent across the board. This motion was seconded by Charles D. Shelton.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton asked the Treasurer how much an employee was paid when they attended a seminar on a non-working day, as was done last year. The Treasurer stated that she would look back on her records. More discussion took place regarding the flat fee that was decided upon last year.

Recognition of Visitors

Ms. Russo asked about the moratorium and the DEP issue. Mr. Baughman stated that the issue is with the B.O.D.'s because of the 537 Plan and the lagoons for sizing. Discussion took place regarding Tastykake and product sewage.

Mr. Baughman discussed the intersection of Barnsley Road and the intersection of Waterway Road and Baltimore Pike regarding the traffic light. Mr. Baughman stated that he talked to the Engineer and he told him that Barnsley Road is not included in the improvements at this time. Mr. Baughman stated that Barnsley Road had been approved years ago from PennDOT for a traffic light and that he thought the Township only had two (2) years before they became liable for an accident when approval takes place. More discussion took place.

The Roadmaster asked what could be done about cars being parked in the road during snow and ice storms. The Secretary was directed to send letters to the Homeowner Associations and to put something in the sideline of the Oxford Tribune.

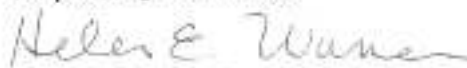
Mr. Joseph Bauer commended the website and asked if the picture could be changed.

Mr. Romanelli asked the supervisors if they would entertain the idea of possibly approving the Sewage Maintenance Agreement for the Jackson Farm Subdivision, but not releasing it until they had time to read it since the Solicitor had approved it. The Vice Chairman stated that speaking for himself that he would not approve the Agreement tonight. The Chairman stated that they received the Agreement at the last minute. Mr. Shelton stated that he is waiting for the Engineer and the Solicitor to come up with a system before the next Planning Commission Meeting. More discussion took place regarding the time factor. Mr. Shelton stated to Mr. Romanelli that the best thing for him to do is to come to the January 23 Board of Supervisors Special Meeting.

The Vice Chairman directed the Zoning Officer to draft a letter to have the pillars removed in the Wiltshire Development. The Supervisors agreed to give them 60 days.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 8:56 p.m.

Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

2-10-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

**January 23, 2003
Oxford, PA**

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township building on January 23, 2003. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren; Township Solicitor, Winifred Sebastian; Township Engineer, Ronald Ragan; and three (3) guests.

The meeting was called to order at 8:45 P.M. by Chairman Samuel A. Goodley, Jr.

On motion by Charles D. Shelton, seconded by Samuel A. Goodley, it was unanimously approved to accept the agenda for the January 23, 2003 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda items and received none.

Business:

Mr. Elam Riehl requested a waiver for escrow from his Land Development Plan. Mr. Goodley stated that he would not participate because he represents Mr. Riehl on legal matters. Mr. Ragan explained that with a Land Development Plan certain things are required to comply with the ordinance such as erosion, curbing, sedimentation controls, etc. and we require a performance guarantee. Mr. Ragan stated that we have done this in the past, but conditions were put on the issuance of building permits and the certificate of occupancy so the improvements were done in place as part of the inspection process. Discussion took place between the Solicitor and the Engineer regarding the procedure for waivers. The Solicitor stated that all waivers are supposed to be referred to the Planning Commission. Mr. Ragan stated that we could consider a reduction in the performance guarantee rather than a waiver because there would be inspections because of the basin that is being put in adjacent to a wetland and a stream. Mr. Ragan stated that he saw a letter from Chester County Conservation District stating that the soil is still inadequate. More discussion took place. The Solicitor stated for Mr. Riehl to talk to Mr. Jefferis to submit a waiver to the Township for Monday night's Planning Commission meeting.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution 2-2003 and also enter into the On-Lot Sewage Management Agreement on behalf of East Nottingham Township with Mark Properties, a Pennsylvania general partnership, for the 48.246 acre tract of land situate in East Nottingham Township, Tax Parcel 69-5-37, excluding a 2.525 acre parcel.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read Resolution 3-2003 in its entirety.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution 3-2003 as read for Majesty Properties Two-Lot Subdivision.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay two (2) bills for David C. Sweet. The first invoice totaled \$875.58 for general planning and ordinance services and the second invoice totaled \$4,534.49 for technical assistance in the preparation of the Open Space, Recreation, and Environmental Resources Plan.

The Chairman questioned the difference in mileage and hourly rate. Mr. Sweet reported that he carried forward the lower figures that were originally in the contract until those projects were done. The Chairman called for a vote.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Mr. Shelton stated that he met with the Township Engineer and the Chester County Conservation District regarding Old Creek Road. Discussion took place regarding vacating the road.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to have the Township Solicitor arrange an agreement between Virginia Burt and Bob McHenry to agree to abandon Old Creek Road and to give the road to Barbara Carty.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was approved to adjourn the meeting at 9:20 P.M.


Respectfully Submitted,



Helen E. Warren, Secretary

APPROVED:

2-10-03
Date


Samuel A. Goodley, Jr.
Leo M. Levandowski
Charles D. Shelton

Bills for Approval

Mrs. Mason presented the treasurer's report and reported that East Nottingham's total cash assets amount to \$2,114,521.64. The Treasurer stated that she would like approval for payment on East Coast Graphics for envelopes and TransAmerica Office Furniture for folding chairs, but she will be holding the checks because we haven't received anything yet. The Chairman stated that there is \$449,022.13 in the escrow account for the Oxford Area School District, which includes the zoning officer's time and inspection for Code Administrators. Discussion took place regarding the bill from Denis Forrest of Gilmore & Associates, Inc. for \$2,310.75 for consulting services. Mr. Goodley stated that he would like a breakdown of Mr. Forrest's bill. Bills totaling \$59,261.15 were presented for approval for payment from the General Fund.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay all the bills from the General Fund with the exception of Gilmore & Associates, Inc. for \$2,310.75.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to terminate the services of Gilmore & Associates, Inc. upon presentation of the final itemized bill of services rendered to date.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Date	Number	Payee	Description	Amount
2/10/03	1973	cash	establish petty cash	100.00
2/10/03	1974	Country Signs	signs for new bldg	1,080.00
2/10/03	1975	Cumberland Trust	parts for Ford F35	158.00
2/10/03	1975	Lancaster Truck Bodies	snow plow parts	814.02
2/10/03	1977	Automotive of Oxford	shop/truck supplies	203.07
2/10/03	1978	Baron's Windows&	blinds for new bldg	401.00
2/10/03	1979	Cameron's Inc.	bldg and shop supplies	402.75
2/10/03	1980	New Fern	bring in paint cabinet	48.73
2/10/03	1981	Lawson Products, Inc.	bolts for shop inv.	622.85
2/10/03	1982	Lodger Newspapers	advertising	335.00
2/10/03	1983	Daily Local News	advertising	250.50
2/10/03	1984	DM Stolzfus & Son, Inc	"hole" for roads	2,073.90
2/10/03	1985	Russel Baker	elec. work for new bldg	1,578.20
2/10/03	1986	John D. Corlison	building inspections	3,600.00
2/10/03	1987	Charter Shock, Inc.	bldg inspections and reviews	2,074.70
2/10/03	1988	ARAMARK	uniforms	124.17
2/10/03	1988	Oxford Feed and Lumber	reinforcing rod	16.00
2/10/03	1990	PHONEAMERICA CORP	service calls for phone system	310.00
2/10/03	1991	SICO	heating fuel, diesel, kerosene	940.00
2/10/03	1992	Ragan Engineering	engineering fees	7,643.70
2/10/03	1993	Staples Credit Plan	office supplies	25.85
2/10/03	1994	Pa Dept of Labor & Ind.	trailer inspection	15.00
2/10/03	1995	Jack's Enterprises, Inc	storage trailer - Dec	51.00
2/10/03	1996	Patriot Home Sales	4th qtr & 9 days Jan. office trailer	487.12
2/10/03	1997	Eastern Salt Co.	salt	4,508.70
2/10/03	1998	Chester Water Authority	fire hydrants	6,658.50
2/10/03	1999	Gilmore & Associates	consulting fees(D. Harrett)	2,310.75
2/10/03	2000	Berkheimer Associates	BIT commission (Dec & Jan)	1,073.03
2/10/03	2000	Oxford Tribune	1 yr subscription	20.55
2/10/03	2001	Oxford Tribune	gas	17.00
2/10/03	2002	Oxford Cigo Inc.	connect air compressor	103.95
2/10/03	2003	Steen's Plumbing & Electric	inspection	45.95
2/10/03	2004	Donnelly Transmissions	gas heat	504.59
2/10/03	2005	PP&L	perm contract	58.00
2/10/03	2006	Ehrlich	yearly inspections, score entry	65.85
2/10/03	2007	Holtbrook Fire Protection	roadmaster business cards	28.63
2/10/03	2008	AD PRO, Inc.	electric	800.48
2/10/03	2009	PECO	cell phones	315.15
2/10/03	2010	Nobel	cell phones	118.69
2/10/03	2011	BP	trash	608.76
2/10/03	2012	Verizon	phone, fax, internet lines	6.99
2/10/03	2013	AT&T	long distance	512.40
2/10/03	2014	Office Basics, Inc.	new bldg items (bulletin boards, ext)	1,608.78
2/10/03	2015	CPC	file cabinets (inc. fireproof)	45.15
2/10/03	2016	Cingular Wireless	roadmaster cell (heat off)	128.83
2/10/03	2017	East Coast Flag & Banner	flag for mtg room	50.58
2/10/03	2018	The Medical Service Co.	supplies for medical kit	2,480.00
2/10/03	2019	Wilfred Moran Sabastan	colator fees	1,781.00
2/10/03	2020	MMFMEI	health, life, disability ins.	137.97
2/10/03	2021	C. David Shelton	reimburse for items purchased	60.00
2/10/03	2022	Howard Wiley		
2/10/03	2023	Peoples Bank of Oxford	4th depos.	4,143.65
2/10/03	2024	East Coast Graphics	envelopes	107.00
2/10/03	2025	TerraAmerica Office Furniture	chairs for meeting room	1,718.72
2/10/03	2026	Ivans Miller	cleaning (1 month)	150.00
2/10/03	2027	Kathy Kovach	postage, mileage	45.00
2/10/03	2028	James Hamlin	tax collector pay	630.00
2/10/03	2029	Pamela Mason	treasurer pay	550.50
2/10/03	2030	BOCA International	code books	40.00
2/10/03	2031	McMaster-Carr	paint storage cabinet	466.42
2/10/03	2032	Helen Warren	mileage	25.16
				<u>59,281.75</u>

Page 7- Minutes February 10, 2003

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to table the Tommy Tinkers, Inc. Land Development Plan until February 18, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman read the extension letter from Chester Valley Engineers, Inc. regarding the Preliminary Subdivision for Pennwood. Mr. Dan Lutz stated that they wanted to get the extension in if the Board was not in a position to approve the plan. Mr. Lutz stated that all the items have been resolved. The Chairman stated there was correspondence from the Solicitor regarding the sewage maintenance agreement. Mr. Lutz stated that that takes place during the final stage of the plan. Discussion took place regarding the approval from PennDOT. Mr. Lutz stated that the two conditions of approval recommended by the Planning Commission are that the plan be approved as a preliminary with a condition that the PennDOT highway occupancy permit be received before final approval and that the applicant has agreed to pay a prorated share of intersection improvements, that has yet to be determined. Mr. Shelton made a motion for Preliminary Plan Approval; there was no second to the motion. Mr. Lutz and Mr. Megill asked why there was not a second motion and what was the issue. Discussion took place regarding the extension letter. Mr. Olivieri stated that part of the concern for some of the Planning Commission Members was the waiver in question for PennDOT approval of the entrance/exit design. Mr. Megill stated that he felt he was in the middle and PennDOT wants the Township to go first and the Township wants PennDOT approval first. Mr. Lutz stated that the waiver request has been withdrawn because they realized that it was a PennDOT road. The Chairman made a motion to accept the extension letter. Mr. Megill stated that he would like a second motion on the preliminary plan approval before the motion of the extension letter. Mr. Shelton made a motion for Preliminary Plan Approval; there was no second again to the motion.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for the Preliminary Subdivision for Pennwood. This extension will run through and include the date of March 12, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Megill asked the Board what he needed to do to get Preliminary Plan Approval. The Chairman stated that we were given an extension. The Chairman and Vice Chairman stated that they had no comments. Mr. Lutz stated that they will come back next month and will do research as the Board should with the Solicitor and to find out what is the reason for the denial of the plan.

Discussion took place regarding the \$2,000.00 contribution to Media Road curway improvements. Mr. Megill stated that he is willing to pay that prior to the signed plans being released.

The Chairman read Resolution No. 4-2003 in its entirety.

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was approved to accept Resolution No. 4-2003 for the final subdivision plan known as Misty Meadows.

Aye: Levandowski, Shelton

Nay: -0- Abstained: -1-

Correspondence was received from PennDOT regarding access and restrictions to roads. The Supervisors requested the Secretary to get more information.

A fully executed copy of the second addendum to the Vision Partnership Program Grant Agreement was received from the Chester County Planning Commission.

Information was received regarding the Pennsylvania Land Conservation Conference.

Pamphlets for workshops were received from PSASTS.

The Penn-New London Joint Comprehensive Plan was received.

Watershed copies were received.

Supervisors

Two tree bids were received for Little Elk Creek Road. The first bid was received from Outman Tree Service for \$5,900.00 and the second bid was from Matlack Tree Service for \$5,400.00

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to award the tree removal contract to Matlack Tree Service for \$5,400.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

An estimate was received from Matlack Tree Service for the removal of two (2) oak trees at Route 472 and Little Elk Creek Road in the amount of \$900.00. Mr. Goodley reported that since they are his trees, he would not vote on this motion.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was approved to hire Matlack Tree Service to remove the two (2) oak trees at Route 472 and Little Elk Creek Road in the amount of \$900.00.

Aye: Levandowski, Shelton

Nay: -0-

Abstention: -1-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Township Zoning Officer to write a letter to the Chester County Recorder of Deeds extending the 90-day period to record Samuel Fisher's plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman stated that they have received \$10,000 from Mr. Wayne Megill for the improvement of the Little Elk Creek Road and Route 472 and that Mr. Megill would like an Off-Site Improvement Agreement signed.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize East Nottingham Township to enter into the agreement.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Discussion took place regarding the contribution from Mr. Hostetter and whether it was \$15,000.00 or \$10,000.00.

Recognition of Visitors

Mr. Elam Riehl asked when the next work session would be.

Mr. Jim Hamlin asked about the letter he sent to the Supervisors regarding computer software. Mr. Shelton replied that they have not talked about it yet.

Mr. Alvin Miller discussed the issue between preliminary and final and stated that everything should be done before final plan. The Chairman questioned if Mr. Miller was referring to Pennwood Subdivision. Mr. Miller said that he was referring to Pennwood and was under the assumption that you had to have in hand from the State the access to the road before you can go forward with the preliminary plan. More discussion took place. Mr. Miller stated that the Township should request a 90-day extension for plans. The Chairman stated that we could suggest a 90-day extension be granted.

Ms. Russo asked what the Township's position is in responding to residents when they have concerns that are addressed to the Board of Supervisors. More discussion took place. The Chairman asked the Zoning Officer to respond to the letter sent to the Board regarding Steve Frost.

Mr. Olivieri asked if the pamphlets for the MPC course could be offered to the Planning Commission. The Chairman stated yes.

Mr. Baughman asked if the Township was responsible for the items that were not completed correctly since the homes were inspected by our Building Inspector. The Chairman stated that the letter we received predates our building code. Mr. Baughman asked if it didn't, wouldn't the Supervisors have to act on that. The Chairman stated yes they would. More discussion took place. Mr. Olivieri stated that perhaps we could have a generic letter to send to the residents giving them a standard letter of the agencies that are involved with the homes.

Mr. Levandowski read the minutes from the Planning Commission regarding Pennwood Subdivision stating that the Planning Commission did recommend preliminary plan approval on condition that there is a PennDOT approval for two driveways and the drainage works that are on Fifth Street and negotiations will take place with the Board of Supervisors for prorated improvements for the intersection of Fifth and Little Elk Creek Road.

Mr. Levandowski stated that he had correspondence regarding leaf and burning waste to pass along to Harlan Holmes.

Mr. Levandowski stated to the Chairman that last month he mentioned there was a vacancy on the Planning Commission Board. The Chairman stated that he would like the Secretary to schedule the three applicants. Mr. Levandowski stated that he would like the Chairman of the Planning Commission to be present. Mr. Levandowski reported that they have never interviewed before for the Planning Commission and asked the Chairman what the reason was for doing this now. The Chairman replied that he would like to find out what someone's view is on planning. More discussion took place. The Vice Chairman stated that he would like to have the interviews done before the March Planning Commission meeting. Ms. Russo stated that she felt we could benefit by having someone on the board with expertise. Mr. Olivieri stated that he would like the vacancy filled by someone who cares about the Township.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 9:33 p.m.

Respectfully Submitted,

Helen E. Warren

Helen E. Warren, Secretary

APPROVED:

3-10-03
Date

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.

Leo M. Levandowski
Leo M. Levandowski

Charles D. Shelton
Charles D. Shelton

**March 10, 2003
Oxford, PA**

The regular monthly meeting of the East Nottingham Township Board of Supervisors was held in the Township building on March 10, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski, and Charles D. Shelton; Secretary, Helen E. Warren; Zoning Officer, Kathryn Kovach; Treasurer, Pamela Mason; and numerous guests.

The meeting was called to order at 7:02 PM by Chairman Samuel A. Goodley, Jr.

The Pledge of Allegiance was led by Vice Chairman Leo M. Levandowski.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda for the March 10, 2003 Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda items and received none.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the February 10, 2003 Regular Meeting Minutes.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Treasurer's Report/Bills for Approval

Mrs. Mason reported that she received from the Solicitor a check for \$33,150.00 from Fronefield Crawford for his contribution to the traffic signal. Mrs. Mason also reported that the detailed invoice from Gilmore & Associates Inc. requested at last month's meeting has been received and that the Supervisors have reviewed it. Mrs. Mason presented the treasurer's report and reported that East Nottingham's total cash assets amount to \$2,090,789.08. Mrs. Mason reported that check #2105 to TSW for \$284.99 is for replacing the zoning officer's cell phone and we will be receiving a credit for \$100. Mrs. Mason reported that she has a call in to Eastern Salt regarding tickets she received for the end of December and beginning of January and that we have not been billed yet. Mr. Levandowski read the itemized bill from Denis Forrest of Gilmore & Associates Inc. Bills totaling \$50,641.41 were presented for approval for payment from the General Fund.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to pay all the bills from the General Fund for a total of \$50,641.41.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mrs. Mason requested direction as to paying the escrow releases. Mr. Shelton stated that they should be paid at a Supervisor's meeting. Mrs. Mason stated that with each building permit there is an amount set aside for the Fire Company's endowment fund and that she will be paying that back to them on a quarterly basis vs. an annual basis. The Supervisor's agreed with that decision. Mrs. Mason also reported that she set up an account with Crystal Water Company.

Board of Supervisor Minutes

East Nottingham Township
Bills for Approval
3/10/03

Date	Number	Payee	Description	Payment
3/10/2003	2063	Cameron's Inc.	shop supplies, new bldg items	1,247.00
3/10/2003	2084	DM Stoltzue & Son, Inc	orders for roads	1,858.54
3/10/2003	2086	Smoker Manufacturing	materials for grate in road	46.96
3/10/2003	2086	Brandywine Auto Parts	vehicle parts, shop supplies	78.41
3/10/2003	2087	Automotive of Oxford	vehicle parts, shop supplies	348.79
3/10/2003	2068	ARAMARK	uniforms	193.56
3/10/2003	2069	CARGUEST OF OXFORD	vehicle parts, shop supplies	50.27
3/10/2003	2070	LANCASTER TRUCK BODIES	vehicle parts	328.94
3/10/2003	2071	Farm Plan	shop parts	9.66
3/10/2003	2072	Pasterer Equipment Co...	loader parts	40.46
3/10/2003	2073	Cumberland Trunk	vehicle parts	266.13
3/10/2003	2074	State Line Machine Inc.	snow plow blades, bolt, nut	358.50
3/10/2003	2075	PECC	electric	613.97
3/10/2003	2076	SICC	diesel, kerosene, heating, maint cont	2,554.58
3/10/2003	2077	Stokes Credit Plan	office supplies	48.74
3/10/2003	2079	Office Basics, Inc.	office supplies	308.96
3/10/2003	2079	Berkheimer Associates	EIT commission	1,051.99
3/10/2003	2080	SECCRA	trash from roads	9.30
3/10/2003	2081	MMPMET	health, disability, life ins.	1,781.10
3/10/2003	2082	Keen Compressed Gas	oxygen	17.40
3/10/2003	2083	Ragan Engineering	engineering fees	3,520.30
3/10/2003	2084	Reino's Budget Print	copies-maps, ordinances	37.50
3/10/2003	2085	Charles Shock, Inc.	building inspector reviews, inspection	3,418.00
3/10/2003	2086	John D. Coldiron	building inspections	3,250.00
3/10/2003	2087	Winfred Moran Sebastian	solicitor fees	2,660.00
3/10/2003	2088	Helen Warren	milage	23.75
3/10/2003	2089	PSATS	drug/alcohol screening test	30.00
3/10/2003	2090	Chester County SPCA	animal control	180.00
3/10/2003	2091	AT&T	long distance-fax, phone	79.89
3/10/2003	2092	Verizon	phone lines-fax, internet, phone	405.96
3/10/2003	2093	PP&L	gas heat	470.45
3/10/2003	2094	William C. Weaver	backhoe rental-snow storm	600.00
3/10/2003	2095	H.A. Thomson Co.	insurance new building	2,980.00
3/10/2003	2096	BSC Labs	water test	98.00
3/10/2003	2097	International Code Cou...	forms for bldg inspection	182.00
3/10/2003	2098	Ivana Miller	clearing (2 times)	150.00
3/10/2003	2099	Naxtel	cell phones	252.22
3/10/2003	2100	PHONEAMERICA CORP	service call for phone lines	115.00
3/10/2003	2101	Steens Plumbing & Ele...	plumbing - shop	487.80
3/10/2003	2102	BFI	trash removal	66.03
3/10/2003	2103	Cingular Wireless	cell phone-roadmaster old phone	53.63
3/10/2003	2104	FitneyBowes	cartridge for postage meter	81.66
3/10/2003	2105	TSW	replace zoning officer cell phone**	284.59
3/10/2003	2106	Jack's Plumbing and He...	water system	1,525.00
3/10/2003	2107	TransAmerica Office Fu...	office furniture, balance	6,146.58
3/10/2003	2108	PA Dept. of Revenue	PA withholding	300.20
3/10/2003	2109	Peoples Bank of Oxford	941 deposit	6,263.58
3/10/2003	2110	Margaret Williamson	return escrow balance	129.00
3/10/2003	2111	GreenPoint Farms	return escrow balance	154.00
3/10/2003	2112	Ernest Delp	return escrow balance	82.00
3/10/2003	2113	Oxford Area Recreation...	return escrow balance	74.00
3/10/2003	2114	Isaac Stoltzue	return escrow balance	67.00
3/10/2003	2115	Cash	replace petty cash used	16.20
3/10/2003	2115	Goodley, Jr., Samuel A.	supervisor salary	302.08
3/10/2003	2117	Levandowski, Leo M	supervisor salary	302.08
3/10/2003	2118	Shelton, Charles D.	supervisor salary	663.44
3/10/2003	2119	Hamlin, James	tax collector for Feb.	606.75
3/10/2003	2120	Mason, Pamela A.	treasurer for Feb.	771.33
3/10/2003	2121	Eastern Salt Co.	salt	3,256.60
			Total bills - General Fund	60,541.41

Those Who Asked To Be Placed On The Agenda

Mr. Jahan Sheikholeslami presented a sketch plan that is zoned in the I-1 district. Mr. Sheikholeslami stated that the Elkdale Concept Plan parcel is about 70 acres of land and he would like to put into use the ROSD. Mr. Sheikholeslami stated that he is exploring alternatives for sewer and that this plan is a combination of two (2) parcels. Mr. Sheikholeslami stated that his objective is to create diverse housing with 70 to 80 units with about 40% open space. Discussion took place regarding the net area and wetlands.

Mr. Patrick Curran stated that there are issues with the Tommy Tinkers plan and that Joe Chamberlain and himself has hired an engineer to speak. Mr. Parley Hess stated that the predominant concern is the increase in flow from the site onto the adjoining properties south. Mr. Hess stated that the developer of the site proposed to provide a stormwater management basin and a recharge facility in the calculations presented. Mr. Hess stated that there are a number of flaws in the calculations regarding the design criteria associated with the recharge facilities and the stormwater management basin, which will allow for the increase in flow from the site. Mr. Hess stated that the design criteria in the ordinance is not addressed in the calculations regarding transfer of one watershed to another or discharge criteria being enclosed in an easement, which are not shown on the plan. Mr. Hess stated they are concerned because the runoff will adversely affect the property and they are also concerned about the well location. Mr. Hess stated they also have concerns about the handicapped parking and the increased traffic at the intersection of Baltimore Pike and Waterway Road. The Supervisors stated for Mr. Hess to fax his review to the Township Engineer.

Old Business

Mr. Levandowski stated that we have asked the Solicitor and the Engineer to do a traffic study on Wickersham Road and Waterway Road. Mr. Shelton reported that those roads have been approved for 35 MPH. Mr. Shelton stated that they plan to do other roads next that pertain to the new school. The Roadmaster reported that they will be done in different sections. Mr. Goodley stated that they could put up a flashing school sign on Waterway. Mr. Levandowski stated that the intention is to focus on the new school coming in and that he will address the routing of school buses. Mr. Dennis Perkins asked if there will be a cut through on Slatehill Road. The Supervisors stated that they were not aware of that happening. Mr. Shelton stated that they are working on a two-year plan and will be meeting with the property owners concerning the piece of ground on Waterway Road. Mr. Levandowski asked the Roadmaster if school buses could pass on Fulton Road. The Roadmaster reported that that road is only an 18-foot road right now and with school buses they should be at least 20 to 22 foot. Mr. Coldiron reported that he lives on the farm on Waterway, and are now seeing 18-wheelers coming up as school buses are coming down and he is suggesting to put up a sign to not allow 18-wheelers to come down that road. Mr. Shelton stated that the Roadmaster and the Engineer could take over the two-year plan. Mr. Shelton stated that we need to look into Coates junkyard also. More discussion took place regarding the "S" curve on Waterway Road.

Discussion took place regarding the Wiltshire pillars. Mr. Goodley stated that we have correspondence from Frost Development regarding an extension of April 1 as a final deadline to move the pillars back or to remove them completely. The Supervisors agreed to extend the deadline to April 1.

The following business was considered relative to subdivision/land development plans:

Mr. Goodley reported that correspondence was received from our Solicitor regarding the Sewage Maintenance Agreements for Pennwood and that they are acceptable for signing. Mr. Goodley stated that at the February Meeting a second could not be raised for the motion to approve the preliminary plan. Mr. Levandowski stated to Mr. Megill that he has been corrected by the Solicitor regarding the PennDOT permit and apologized for any inconvenience. Mr. Megill stated that at PennDOT's request they will be doing a traffic study.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to approve the Sewage Operations and Maintenance Agreement as presented by the applicant as approved by the Township Solicitor.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was approved to accept Resolution No. 5-2003 Sewage Planning Module Resolution for Misty Meadows Homes, Inc.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley stated that the applicant indicated that he would be willing to negotiate a prorated contribution based on the traffic that his development adds to the intersection. Discussion took place regarding the calculation. Mr. Megill stated that he did not have a problem with a prorated share and that he would get back with the Supervisors with a fair figure.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was approved to grant Preliminary Plan approval for the Pennwood Preliminary Subdivision Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence was received from the Solicitor stating that the Happy Harry's Stormwater Easements are acceptable and should be recorded prior to or with the final Land Development Plan.

Mr. Goodley made a motion to grant Final Plan Approval for the Happy Harry's Land Development Plan that was seconded by Leo M. Levandowski. Mr. Shelton reported that he was out at the site with the Township Engineer and he said that Happy Harry's is contributing more than their share regarding the road improvements and he felt that they do not need to contribute to the traffic light. Mr. Ed Yearsley asked if the Victorian house would be coming down and felt that it should be preserved. Mr. Shelton replied that the house would be coming down. More discussion took place and Mr. Baughman stated that the house belongs to him. Mr. Leiberman of Happy Harry's stated that they will be doing a widening of the intersection on Waterway Road which will include a left turn lane from Waterway heading north on Baltimore Pike and also room for a straight through and a right turn out. Mr. Leiberman stated that they are going beyond their site for widening. Mr. Joe Chamberlain addressed Mr. Leiberman regarding the changing of the elevation. Mr. Leiberman replied that they would be cutting down the bank to improve site distance. The motion carried through.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant waivers from Section 402.04.I. and Section 502.11 for the Christ Taylor Add On Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant a waiver for the James Mark Land Development Plan from Section 503.03.A. on condition that the applicant install concrete wheel stops.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant Preliminary Plan Approval for the James Mark Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Elam K. Richl Land Development Plan was tabled because he has not received an adequate letter from Chester County Conservation District along with the NPDES Permit.

The Chairman made a motion to table the Tommy Tinkers Plan pending consideration of the issue raised by Mr. Hess. Mr. Wilson interjected stating that he received a clean review from our Township Engineer and the stormwater has already been approved. Mr. Wilson asked the Supervisors for conditional approval. More discussion took place. The Chairman stated to Mr. Wilson that Mr. Hess made several comments that some features of the stormwater management scheme are in violation of our ordinance. Discussion took place regarding the contribution for the intersection improvements. The Chairman stated that the Township Engineer suggested that the amount of \$9196.50 would be a reasonable contribution, which would be 5% of the cost. The Supervisors stated that they would like to have Mr. Ragan address the issues raised by Mr. Hess.

On motion by Samuel A. Goodley, seconded by Charles D. Shelton, it was unanimously approved to table the Tommy Tinkers Land Development Plan until the Board of Supervisors Special Meeting that will be held on March 17, 2003 at 8:45 PM.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for the William Headley Land Development Plan. This extension will run through and include the date of June 17, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Headley stated that he still does not have DEP approval and that there have been administrative changes at DEP that have been holding up his letter. Mr. Headley asked if he could be placed on the agenda for the March 17, 2003 meeting. The Supervisors agreed.

Mr. Headley commented that the Roadmaster did a great job on Forge Road regarding the ice and water overflow.

Mr. Goodley stated that we are extending Resolution 1-2003, dated January 6, 2003 and Resolution No. 3-2003, dated January 23, 2003 for 90 days for Country Hills and Majesty Properties because of the sewer moratorium.

On motion by Samuel A. Goodley, Jr., seconded by Len M. Levandowski, it was unanimously approved to accept the applicant's grant of an extension for 90 days for Country Hills and Majesty Properties (formerly Locksley Glen), Resolution No. 1-2003 and Resolution 3-2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows: Darlington Hunt IV - Release No. 17 in the amount of \$35.00, Paper Mill Woods - Release No. 23 in the amount of \$70.00 and Oxford Area School District - Release No. 1 in the amount of \$220.80.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

A thank you card was received from residents of Locksley Glen thanking the Roadmaster and Road Crew for the great job they did clearing the roads after the last snow.

Correspondence was received from the Union Fire Company regarding fire hydrants and new subdivision plans. The Supervisors agreed to pass this along to the Planning Commission.

Kits were received from SECCRA entitled Junk Mail Reduction Kit.

American Red Cross Homeland Security Advisory System Recommendations were received and copies were made available for the public.

Mr. Goodley read the letter sent to Mr. Zauala regarding the trash that was dumped on Oaks Road.

A transmittal letter was received from Chester County Planning Commission, reimbursing East Nottingham Township in the amount of \$13,434.60, for the adoption of the Open Space, Recreation and Environmental Resource Plan.

Pamphlets for workshops were received from the Governor's Center for Local Gov't. Services.

Correspondence was received from Chester County 2020 regarding the publication of Visions of Landscapes.

Correspondence was received from Pennoni announcing a seminar being held about community infrastructure.

Correspondence was received from National Business Institute announcing a seminar regarding Land Use Law.

Supervisor

Discussion took place regarding the vacancy for the Planning Commission. The Vice Chairman stated that three interviews took place and the interviewees were Joseph Bauer, Walter Leis and John Wallace. The Chairman asked Mr. Levandowski and Mr. Shelton who they would like to see appointed. Mr. Levandowski stated that he would like Joseph Bauer and Mr. Shelton stated that he did not care and that Mr. Bauer would be fine. Mr. Goodley stated that he would like to see Walter Leis be appointed because he is a hydrologic engineer and would bring expertise to the Planning Commission in terms of water use. Mr. Levandowski asked Mr. Bauer how many times he has attended the meetings for the Supervisor and Planning Commission Meetings. Mr. Bauer stated that he has only missed one meeting since May of last year. Mr. Goodley called for a motion.

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was unanimously approved to appoint Joseph Bauer to the Planning Commission.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley stated that the Salt Contract Participation Agreement has already been approved and we need to adopt Resolution No. 8-2003 for the Cooperative Purchasing Program.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 8-2003 Requesting Permission To Participate In The Commonwealth Of Pennsylvania Cooperative Purchasing Program.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton stated that he would like Howard Wiley to work up a bid for a new dump truck to be addressed at the May Supervisor's meeting.

Mr. Goodley stated that he would like a comparison between an earlier BOCA Code and the CABO Code version before they motion to have the Solicitor prepare an ordinance. Mr. Shelton stated that we could have the Solicitor set up a meeting and have everyone available to meet. Mr. Goodley and Mr. Levandowski agreed.

The Chairman read correspondence regarding an Executive Session that was held to interview candidates for the Planning Commission. The Chairman stated that the Solicitor stated in her letter that since the Planning Commission is an appointed position, they may meet in executive session to interview candidates.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to hold the Spring Cleanup days for April 25 and April 26, 2003, and to authorize the Secretary to advertise for this.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to have the Township Engineer draft up language regarding a Stormwater Ordinance to be addressed at the March 17, 2003 Special Board of Supervisors Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to purchase the Municipal Software Library from Augustine & Company Computer Associates subject to the proviso that we get an updated quote on the software and to make sure that amount does not go over the limit for bids.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton stated that he would like the Zoning Officer to take care of the software for the land records.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Secretary to get proposals for both networking and advice we may need for the computer to act as a network server.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Levandowski stated that he would like the Solicitor to draft up a burning ordinance. Mr. Levandowski read correspondence regarding recycling and composting. Discussion took place regarding the issues of leaf burning and educating the residents. Mr. Levandowski stated that we could enforce the ordinance in 2004.

On motion by Leo M. Levandowski, seconded by Samuel A. Goodley, Jr., it was approved to authorize the Township Solicitor to provide the Supervisors with a sample of an anti-burning ordinance for leaves.

Aye: Goodley, Levandowski

Nay: -1-

Discussion took place regarding Transamerican Office Furniture. Mr. Shelton stated that he would like the Zoning Officer to write them a letter to cancel items they still owe us that were shipped incorrectly and for the Treasurer to pay the bill. More discussion took place regarding incorrect furniture received.

Discussion took place regarding the request from James Hamlin, Tax Collector, to purchase a notebook style computer, and to authorize funds to pay a computer programmer to assist him in entering all the data and format for the billing structure. Mr. Levandowski asked Mr. Hamlin if he

would be using the computer for anything other than Township business. Mr. Hamlin replied that he would not and having a computer would help him in getting off forms that he has on his own computer. Mr. Goodley questioned if it would be more useful to have a computer workstation at the Township building. Mr. Hamlin stated that it would not, but he felt that having a server at the Township building would help him to link into that. Mr. Hamlin stated that he works full time and it would not be convenient to work at nights or on the weekends at the Township building.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize an expenditure for the tax collector to purchase a computer and peripheral equipment and software at a cost not to exceed \$4,000.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize an expenditure by the Township Engineer for \$50.00 to have our current zoning map on the Website.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Mr. Joseph Bauer stated that it would be a great idea for the tax collector to have software and would be an easy transition from one tax collector to another. Mr. Bauer stated that the snow removal was great.

Mr. Kenneth Knapp stated that the stormwater is uncontrolled at Lees Bridge Road. More discussion took place. Mr. Wiley stated that the water will be piped through the rear of his lot. Mr. Knapp stated that the pipe won't hold the water. Mr. Shelton stated that the Roadmaster and the Township Engineer are staying on top of it.

Mr. Leo Figue presented a sketch plan consisting of 330 lots using the ROSD design and 180 homes using a By-right plan.

Mr. Dennis Perkins, Ms. Peggy Anne Russell speaking on behalf of Dorothy Shirtz and Mr. Matt Mayberry had complaints about their mailboxes being knocked down with the snowplows during the last snows. Mr. Perkins stated that the mailboxes cost \$150.00 because they are in an association and they all have to be the same. Discussion took place regarding the placement of the mailboxes and the sidewalks in Wiltshire. Mr. Goodley asked the Treasurer to check our insurance to see if mailboxes are covered.

Mr. Ron Kempler stated that Upper Oxford decided tonight to drop out of the Recreation Authority.

Mr. Ed Yearsley stated that he does not like the way the Township is handling the school project on Waterway Road. Mr. Yearsley stated that there is a 2nd entrance directly across the street from his house and also stated that there are construction trailers 200 feet from his house. Mr. Yearsley stated that both the school and the Township have the same solicitor and he felt there was a conflict of interest. The Chairman reported that we have our own counsel regarding the high school project, as

does the Oxford Area School District. Mr. Yearsley complained that there is also a safety issue. Mr. Goodley stated that the OASD has been cited by DEP for a couple of items. Mr. Levandowski stated that the School Board had been coming in front of the Township for a year and yes the Township did ask for an emergency road. More discussion took place. Mr. Yearsley requested that the construction sight entrance be moved. Mr. Yearsley stated that he has stakes in his yard because of the construction vehicles. Mr. Alvin Miller stated that his stakes are on Township property. Discussion took place regarding egress and ingress lanes for the school. Mr. Yearsley stated that he went to the School District in regards to having the 2nd entrance moved and he was told that they have approved plans from the Township and it would be up to the Township to change it. Mr. Shelton stated that if the school came to the Township and asked for the entrance to be moved, they would approve that. Mr. Shelton stated that he would talk to the school. Mr. Shelton asked Mr. Yearsley to please take the stakes out. Mr. Yearsley asked if something would be done about the construction vehicles. Mr. Shelton stated that he will get a meeting together with Mr. Yearsley, the school and the Township Engineer.

Mr. Matt Mayberry stated that he had his mailbox knocked down on Glendale Road and would like to know why the Township is not responsible. Discussion took place regarding this. Mr. Shelton stated that they did go and look at the mailboxes. Mr. Kempler stated that perhaps we could find out what PSATS' view is regarding this issue.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 10:26 PM.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

4-14-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

**March 17, 2003
Oxford, PA**

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on March 17, 2003. The purpose of the meeting was to consider and act upon matters relating to planning and subdivision and zoning matters and to conduct any other business, which may come before the Board. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Secretary, Helen E. Warren; Township Solicitor, Winifred Sebastian; Township Engineer, Ronald Ragan; and numerous guests.

The meeting was called to order at 8:49 PM by Chairman Samuel A. Goodley, Jr.

The Chairman stated that he would like to add an item to the agenda regarding the advertisement for additional road crew.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the agenda as amended for the March 17, 2003 Special Meeting.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley asked for comments from the public on the agenda items and received none.

Business

Mr. Shelton stated that there was a complaint on Barnsley Road regarding trucks using jake brakes. Mr. Ragan questioned enforcement. Mr. Levandowski read correspondence on how to use jake brakes. The Supervisors agreed to have the Township Solicitor look into this. Mr. Shelton stated that the area in question would be from Jack's Plumbing down to Jim's Market.

Mr. Curran stated that they were here tonight to dispute the stormwater management for Tommy Tinkers Plan. Representing Mr. Curran and Mr. Chamberlain was Parley Hess. Mr. Hess stated that they did have a meeting last week. Mr. Hess presented photographs and the topography was discussed. Mr. Hess stated that there is not a defined channel for the water to flow in and discussed the issues of the existing waterway and a drainage easement. Mr. Hess stated that the primary issue is that the discharge is concentrated and is increasing the amount of flow coming to the site and the primary concern is that the drainage easement needs to be there. Mr. Ragan stated that Mr. Hess and himself do not agree and the stormwater management plan that has been put forth for this project complies with the Township's subdivision ordinance. Discussion took place regarding a level spreader. Mr. Curran questioned the field survey work. Mr. Ragan stated that they normally do not provide information beyond the property line. Mr. Wilson addressed the Supervisors with a letter regarding concerns they intend to address and asked to grant conditional final plan approval. Mr. Joe Chamberlain stated to the Supervisors that they will be responsible for their actions on this plan because he expects the water to not run down on the property. Mr. Hess stated that the swale is not there as shown on the topography. More discussion took place regarding this and level spreaders. Mr. Chamberlain stated that the water coming out of the spreader is a trickle and it has not worked. Mr. Ragan stated that the pond and the level spreader both should not have frozen

water at the same time. The Board recessed for an Executive Session at 9:22 PM to consult with the Solicitor for legal liabilities. The Board reconvened at 9:30 PM. The Chairman stated that they need a resolution and there is a concern about the sewer moratorium and that there should be a note on the plan that indicates EDU's have been purchased and have them available, but there is no connection available because of the sewer moratorium.

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to table the Tommy Tinkers Land Development Plan until the Board of Supervisors April 14, 2003 meeting pending addition of the note to the plan and also pending preparation of a Resolution so the plan can be approved by resolution until the required financial security is in place.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton stated to Mr. Wilson that he would not like to wait until he receives his occupancy permit before the contribution is given to the Township for the traffic light at Waterway and that he would like the contribution figure rounded off to \$10,000. Mr. Wilson questioned the sewer moratorium and possibly not even having the project go through. Mr. Shelton stated that they could discuss this at the next meeting. Mr. Goodley stated that the handicapped parking and that the building will be "sprinkled" notes need to get added to the plan. Mr. Jack Baughman stated that 25 EDU's have been released and DEP verbally stated that they are considering releasing approximately another 60 EDU's.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the expenditure of any Township Employees or Supervisors who would like to attend the Hershey Seminar.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton stated that the Oxford Area School District needs to receive a letter to maintain Waterway Road and that they should consider coming down Fifth Street and Waterway Road.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Zoning Officer to write a letter to the School Board.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Supervisors reviewed the draft of an Ordinance from the Township Engineer regarding basin fencing, Subsections 508.05.M and 508.06.E.

The Chairman read the Round XII Acquisition Contract Addendum. Mr. Levandowski stated that he would like a public meeting set up with original documents for review and to invite David Sweet. The Chairman reported that a public hearing will be held May 1 at the Township Building.

Page 3 – Special Meeting March 17, 2003

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to enter into the Addendum for the Municipal Grant Program to extend the grant through October 29, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Shelton reported that he has heard that the people writing the grant are getting \$50,000 and that the sewer authority is getting money also.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to have East Nottingham Township send the joint letter with the Oxford Borough plus the narrative requesting the six-month extension to Chester County.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the Secretary to place an ad in the local newspapers advertising for an additional road worker.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The Chairman stated that we have received a letter from DEP asking the Township to confirm certain things in connection with the Jackson Farm Subdivision and the Sewage Facilities Planning Module. Mr. Goodley stated that one of the questions they are asking is if the Sewage Planning Module meets the goals and objectives of the County's Comprehensive Plan. The Zoning Officer reported that DEP wants a letter from the Township confirming the Chester County's Planning Commissions comments on the Component 4B and also to confirm that we have read the Health Department's comments. Discussion took place regarding who is keeping track of sewage permits. Mr. Ragan stated that a note can be put on the recorded plan so that it will turn up in a title search and made aware for perspective buyers. Mr. Alvin Miller asked the Township Engineer if the County is still requesting two acres on a lot. Mr. Ragan stated that they are still coming back and limiting the size of homes on some lots. Mr. Goodley stated that they are asking if the proposal is consistent with the county or area-wide comprehensive land use planning relative to prime agriculture land preservation. Mr. Ragan stated that we have considered it in a bigger context.

Recognition of Visitors

Mr. Joseph Bauer asked when the public hearing is to be held. The Secretary reported that it is being held May 1 at 7:00 PM. Discussion took place regarding the hearing being held at East Nottingham Township. Mr. Levandowski stated that he was not informed that there would be a hearing. Mr. Shelton reported that they decided Thursday night at the Oxford Borough to have the meeting at East Nottingham Township on May 1.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the Solicitor to advertise for the hearing in the Chester County Law Reporter for a May 1, 2003 hearing to form a new municipal authority.

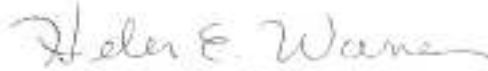
Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Alvin Miller questioned the clock that was in the meeting room. Mr. Shelton reported that he has a check to give to the Township because he bought it back from the Township.

On motion by Samuel A. Goodley, seconded by Charles D. Shelton, it was approved to adjourn the meeting at 10:00 PM.

Respectfully Submitted,


Helen E. Warren, Secretary

APPROVED:

4-14-03
Date


Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

Old Business

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to submit to the Chester County Planning Commission an Amendment to the East Nottingham Township Subdivision and Land Development Ordinance of 1997, Modifying Certain Sections of the Ordinance. Specifically, new Subsections 508.05.M and 508.06E shall be added to Article V. This would require permanent fencing around the perimeter of the detention and retention basins and temporary fencing around the basins and sedimentation traps during the construction phase.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to acquire the MSL Code Enforcement Records System software package from Augustine and Company per the revised quotation dated March 20, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the expenditure to acquire a computer to act as an independent server and obtain more quotes for networking the computer system in anticipation of installing the municipal software library.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following business was considered relative to subdivision/land development plans:

Parley Hess, engineer for Lake Roeder & Associates, made a brief presentation regarding the Miller Farm sketch plan. It is an 80 acre farm located along 472 and Fulton Road. The property fronts on Oxford Elkdale Road. Their intent is to develop the property under the retained open space development concept. There are over 5 acres serviced by public water and sewer. The water and sewer system would come through the existing facilities located at the Wiltshire development. The sketch plan provides 22 acres of open space on the north side of Route 472 and another 10 acres on the south side of 472 in three areas. Intent of the plan is to provide for 125 homes on an 80 acre tract. Also they acquired the rights of an out parcel (Mr. Check's son's home). Total number of units would be 127. Home is to be removed and replaced with a new home. The lots would be 10,000 sf. Open space is one large contiguous piece which they will try to maintain. Two major points at the Planning Commission meeting were: (1) driveways along Fulton Road; and (2) existing intersection at Route 472 and Fulton Road. Their intention is to provide a revision to the intersection on Fulton Road and Route 472 which will provide a 90-degree angle. Basically, it squares up the intersection. They talked to PennDot about the design idea. Suggestion was made to illuminate the current connection along Route 472 and allow for a "T" intersection there.

Mr. Hess addressed the Planning Commission's comments at their last meeting: (1) the driveways along Fulton Road - Planning Commission and engineer recommended to combine the individual driveways along Fulton Road and the shared driveways between the two adjoining properties and provide for a 20 foot driveway to come in and service side load driveways on the side of the buildings. They are also in the process of doing a traffic study for five intersections. Traffic study to be completed in the next five weeks.

Mr. Hess stated that they are in the process of doing a stormwater design and intends to have three stormwater basins (one to be located on southwest corner of site adjoining Wiltshire; and one on the southeast corner which adjoins Fulton Road; and one on the northeast corner of Route 472). They are not intending to do anything with the 22 acres on the north side of Route 472. It will be retained open space. They will come back to Planning Commission meeting next month.

Andrew Eberwine from EB Walsh Associates presented a new 11x17 colored sketch for the Jordan Manor subdivision (Tigue property). The Tignes own 250 acres of land located along Mt. Pleasant, 5th Road, and Little Elk Creek Road. Property is zoned R-1. They are looking to subdivide their property and would like to do it in a cluster fashion. There are 197 houses shown on 250 acres. Each lot is a minimum of 20,000 sf. They are contemplating an on-lot community system or an extension of the sewer system. Water would be an extension of the public water system that is located presently on 5th Street Rd. They tried to lay out a subdivision that would allow for the retention of the open farmland. The intention of the plan is to provide 122 acres of open space (total) and 110 acres would remain to be farmed. They are trying to maintain a large active farm on the property. The existing farmhouse and the outbuildings shown on the property would remain. No farming in the wetlands. This approach was asked by the Tignes so that they could preserve open space and remain useful. They also made an effort to keep a 100' setback on Fifth Street because of the nature of the road having a lot more traffic than the other roads. There are three lots that would take access onto Mt. Pleasant Road and two lots that would take access onto Little Elk Creek Road.

William Headley discussed his proposed day care center. The inter-municipal agreement between East Nottingham Township and West Nottingham Township regarding the on-site septic system hasn't been prepared yet. The revised sewage module was presented. The supervisors explained to Mr. Headley that DEP is requiring that the townships have an agreement to determine who has liability for the system. DEP and Health Department approval is still needed. Motion to adopt Resolution 9-2003 approving the sewage planning module. Seconded by Leo.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 9-2003 approving the sewage planning module for the Headley Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 11-2003 for the Tommy Tinkers Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the applicant's offer of a monetary contribution towards a traffic light. Mr. and Mrs. Wilson's contribution is as follows: \$10,000 total - \$5,000 due at the time of issuance of the building permit and \$5,000 due at the issuance of the certificate of occupancy.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was approved to accept the letter of extension for the Hickory Hill Tract I Plan. This extension will run through and include the date of June 30, 2003. Sam recused himself.

Aye: Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for the Richard Dilworth Preliminary/Final Plan. This extension will run through and include the date of June 23, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was approved to accept the letter of extension for the Flam K. Riehl Land Development Plan. Sam recused himself. This extension will run through and include the date of June 26, 2003.

Aye: Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for the Brightwell Reserves Final Plan. This extension will run through and include the date of May 25, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was approved to grant preliminary approval for the Christ Taylor Preliminary Plan. Sam recused himself.

Aye: Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to grant final plan approval for the Mark & Laura James Final Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 12-2003 for Country Hills/Majesty Properties.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows: Twin Ponds Phase II – Release No. 10 in the amount of \$40.40, Misty Meadows – Release No. 1 in the amount of \$75.40, Darlington Hunt IV – Release No. 18 in the amount of \$75.40, Reburn Subdivision – Release No. 1 in the amount of \$185.80, Paper Mill Woods, Release No. 24 in the amount of \$108.60.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows for the Oxford Area High School: Release No. 1 in the amount of \$53,401.00, Release No. 2 in the amount of \$132,481.87 and Release No. 3 in the amount of \$76,376.07. Total amount is \$262,258.94.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

Correspondence to Ronald Reid, carbon copied to supervisors, regarding proposal to grade the bank on the property at Route 272 & Union Square Road.

Correspondence to Department of Transportation from Penn Township stating they would like to pass a resolution to close the Route 1 bypass.

E-mail in support of the Recreation Project.

Correspondence received from Department of the Auditor General enclosing a copy of the audit report of the Liquid Fuels Tax Fund for East Nottingham Township.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to pay the auditors the amount of \$84,711.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence received from Chester County Planning Commission regarding highway improvements inventory.

Correspondence received from Pennsylvania State Police regarding statistical information.

Correspondence received from Borough of Oxford regarding police services.

Correspondence received from Chester Water Authority regarding water quality report.

Supervisors

Mr. Goodley stated that the Supervisors had an executive session on April 10, 2003 with consultant David Sweet to discuss real estate acquisition issues.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt the Emergency Operation Plan Resolution No. 10-2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept bids for paving and expanding the township's parking lot on May 12, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize advertisement for bids for roads that we intend to pave this year after we identify what we need.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to subscribe to the PA One call service and authorize the supervisors to sign the membership agreement.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Goodley stated that SECCRA wanted the township to mention that someone dumped several tons in our recycling dumpster and had to be removed from our property at great expense and aggravation to SECCRA. He reminded residents that they are to be used for recycling purposes only.

Mrs. Kovach presented a draft ordinance regarding registration of building contractors. She asked that the Board review it and forward it to the solicitor for comments.

On motion by Samuel A. Goodley, Jr., seconded by Dave Shelton, it was unanimously approved to sign Jonathan Lapp's sewage modules for Mount Pleasant Road. Mrs. Kovach will forward it to DEP.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Joe Bauer commended the roadmaster and road crew for work done during the winter weather and taking care of the street signs.

Teri Rigby had questions regarding the Recreation Authority. She also had a concern about the tire pile at Coates junkyard. The Supervisors stated that the tires are being removed.

Ed Yearsley inquired about the signage ordinance in the township. He also inquired about signs in construction zones and placement water/sewer lines.

Elam inquired about the status of his permits. Zoning officer reported that the Township is awaiting the SWNPDES permit, stream crossing permit and jurisdictional verification from US Army Corp of Engineers. Building permit cannot be issued until approvals are received.

Barbara Perkins had questions regarding dedication of roads in Wiltshire and insurance for damaged mailboxes. Treasurer reported that she contacted the insurance company and stated that it's not covered under the Township's insurance. Residents should be referred to their own homeowner's policies. More discussion took place.

Janice Moulden inquired about trash around mushroom house (next to 130 Grant Street). Trash is also being dumped in her yard.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 10:00 p.m.

Respectfully Submitted,

Pamela A. Mason
Pamela A. Mason, Acting Secretary

APPROVED:

5-12-03 *Samuel A. Goodley, Jr.* *Leo M. Levandowski* *Charles D. Shelton*
Date Samuel A. Goodley, Jr. Leo M. Levandowski Charles D. Shelton

4/14/03

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL
4/14/03

Date	Number	Payee	Description	Payment
4/14/2003	2151	Eastern Salt Co.	salt (delivered in Feb.)	8,619.92
4/14/2003	2152	BFI	trash- 2 mos	96.41
4/14/2003	2153	Cameron's Inc.	shop supplies, items for bldg	235.29
4/14/2003	2154	DM Stoltzfus & Son, Inc.	rice and stone	1,308.89
4/14/2003	2155	McMinn's Asphalt Co. Inc.	cold patch	259.35
4/14/2003	2157	William C. Weaver	catch basin-Autumn Hill	660.00
4/14/2003	2158	William C. Weaver	catch basin-Election Rd, culvert pipe	880.00
4/14/2003	2159	ARAMARK	uniforms	280.29
4/14/2003	2160	Oxford Citgo Inc.	gas	42.75
4/14/2003	2161	Daily Local News	advertising	236.47
4/14/2003	2162	Karasch & Associates	transcript of Zoning Hearing Board	194.36
4/14/2003	2163	Berkheimer Associates	EIT commission	673.36
4/14/2003	2164	Verizon	phone, fax, internet lines	452.87
4/14/2003	2165	AT&T	long distance for lines	187.02
4/14/2003	2166	Nextel	cell phones	176.83
4/14/2003	2167	Smoker Manufacturing	grate for road	11.16
4/14/2003	2168	New Holland Credit	hardware for snow plow	9.93
4/14/2003	2169	Little Britain Agri-Supply	grass seed for road banks	75.00
4/14/2003	2170	FreComt	FCC renewal	125.00
4/14/2003	2171	PIRMA	liability insurance	13,072.01
4/14/2003	2172	Office Basics, Inc.	office supplies	303.35
4/14/2003	2173	A.Fieni & Son, Inc.	outside antennas	468.00
4/14/2003	2174	Deacon Equipment Co., ...	chipper knife	76.01
4/14/2003	2175	LANCASTER TRUCK BODIES	various hardware items	331.32
4/14/2003	2176	Fast Supply	shop items	536.18
4/14/2003	2177	Farm Plan	saw blades	39.75
4/14/2003	2178	MMPMET	health, life, disability insurance	1,781.10
4/14/2003	2179	Automotive of Oxford	tire hardware	73.87
4/14/2003	2180	SICO	heating oil, diesel	868.35
4/14/2003	2181	PP&L	natural gas	475.03
4/14/2003	2182	PitneyBowes	postage meter rental	85.89
4/14/2003	2183	PECO	electric	625.36
4/14/2003	2184	Treasurer's Office	real estate duplicate disk	194.85
4/14/2003	2185	Jack's Plumbing and Heating	hardware items	39.28
4/14/2003	2186	Crossan-Raimato, Inc. -	topographic study of intersection	2,310.00
4/14/2003	2187	Direct Safety Co.	shop items	87.47
4/14/2003	2188	Global Equipment Co.	cigarette receptacles	222.08
4/14/2003	2189	Country Signs	signs for new building	362.56
4/14/2003	2190	Matlack Tree Service	removal of 43 trees-Little Elk Cr. Rd	5,400.00
4/14/2003	2191	Matlack Tree Service	removal of 4 trees-Little Elk Cr. Rd	750.00
4/14/2003	2192	Matlack Tree Service	removal of 2 trees-472 & Little Elk Cr	900.00
4/14/2003	2193	Matlack Tree Service	removal of 3 trees Lee's Bridge Rd	300.00
4/14/2003	2194	Keen Compressed Gas	chop saw wheel	63.70
4/14/2003	2195	East Coast Flag & Banner	indoor flag and accessory kit	131.52
4/14/2003	2196	American Industrial Supply	shop items	537.10
4/14/2003	2197	Gilmore & Associates. ...	consulting	698.75
4/14/2003	2198	Russel Baker	air line installation and other odd jobs	1,977.00
4/14/2003	2199	Winifred Moran Sebastian	solicitor fee	3,100.00
4/14/2003	2200	Charles Shock, Inc.	bidg review & inspection	2,422.60

4/14/03

EAST NOTTINGHAM TOWNSHIP
BILLS FOR APPROVAL

4/14/03

4/14/2003	2201 John D. Coldiron	bldg review & inspection	4,371.48
4/14/2003	2202 Ragan Engineering	engineering fees	5,024.26
4/14/2003	2203 Ivana Miller	cleaning	175.00
4/14/2003	2204 Wendy Zook	tax collector computer programming	756.25
4/14/2003	2205 cash	replace petty cash -office supp.post.	80.71
4/14/2003	2206 Kathy Kovach	mileage	11.41
4/14/2003	2207 Leo Levandowski	mileage	61.20
4/14/2003	2208 Samuel A. Goodley	web site fees, mileage, conf. Meals	251.16
4/14/2003	2209 Union Fire Co. #1- End...	transfer of endowment fund money	2,500.00
4/14/2003	2210 Peoples Bank of Oxford	941 deposit	3,965.67
4/14/2003	2211 PA UC FUND	PA UC withheld deposit	10.33
4/14/2003	2212 PSATS - UC Group Trust	PA UC deposit	1,190.98
4/14/2003	2213 Berkheimer Associates	1st qtr local tax withheld	546.08
4/14/2003	2214 Donnelly Transmissions	inspection- 2002 dump truck	45.35
4/14/2003	2215 Hamlin, James	tax collector - March	3,892.13
4/14/2003	2216 Mason, Pamela A.	treasurer- March	534.24
4/14/2003	2217 Trans American Office Furniture	file cabinets, remainder of furniture	<u>2,511.84</u>
		TOTAL GENERAL FUND:	78,787.67

April 21, 2003

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on April 21, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman and Charles D. Shelton, Member; Zoning Officer, Kathryn L. Kovach; Treasurer, Pamela Mason, and numerous visitors.

The meeting was called to order at 8:53 p.m. by the Chairman.

On motion by the Chairman, seconded by the Vice-Chairman, the agenda was approved on unanimous vote.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, Pamela Mason was appointed as Acting Secretary to the Township.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, it was decided to authorize advertising for a new plow truck for the Township.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, the Treasurer was authorized to pay an invoice to the Chester County Law Reporter in the amount of \$232.00.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, it was decided to table the issue of release of escrows for Majesty Properties.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, the meeting was adjourned at 9:05.

Respectfully submitted,

Pamela A. Mason

Pamela A. Mason, Acting Secretary

APPROVED:

5-12-03 *Samuel A. Goodley, Jr.* *Leo M. Levandowski* *Charles D. Shelton*
Date Samuel A. Goodley, Jr. Leo M. Levandowski Charles D. Shelton

May 1, 2003

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on May 1, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman and Charles D. Shelton, Member, Zoning Officer, Kathryn L. Kovach; and numerous visitors.

The meeting was called to order at 8:35 p.m. by the Chairman.

On motion by the Chairman, seconded by the Vice-Chairman, the agenda was approved on unanimous vote.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, a Resolution was passed enacting an ordinance to create the Oxford Area Recreation Authority;

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, a Joint Cooperation Agreement between the Borough of Oxford, East Nottingham Township and Elk Township was approved and adopted and authorized to be executed by the Chairman;

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, authorization was approved for the advertising of the formation of the Oxford Area Recreation Authority and for the submission of the Articles of Incorporation for the Authority to the Pennsylvania Department of State, Corporation Bureau

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, it was decided to set June 26, 2003 at 7 p.m. as the next scheduled meeting of the municipalities involved in the Oxford Area Recreation Authority;

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Pamela A. Mason

Pamela A. Mason, Acting Secretary

APPROVED:

5-12-03 *Samuel A. Goodley, Jr.* *Leo M. Levandowski* *Charles D. Shelton*
Date Samuel A. Goodley, Jr. Leo M. Levandowski Charles D. Shelton

Those Who Asked To Be Placed On The Agenda

Teri Rigby stated that she met with Dave Shelton, Ron Ragan and Howard Wiley regarding the road improvements for the new high school. She stated that there aren't any road improvements except for Waterway Road. She is concerned about the costs and the children's safety. She sent a letter dated August 22, 2002 to the Board regarding the improvements. She would like a response to the letter. Dave Shelton responded that he spoke to John Halsted, Esquire. Mr. Halsted informed Mr. Shelton that Mrs. Rigby's letter could be forwarded to Ron Ragan. Mr. Halsted would also speak to Mr. Fasick and have a response by June.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to authorize the expense to hire the Solicitor and engineer to address Mrs. Rigby's questions.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Road Bids

Bids were received from D.M. Stoltzfus & Son Inc., Compass Quarry, Long's Asphalt Inc., Independence Construction Materials and McMinn's Asphalt. See attached report for bid information.

On motion by Charles D. Shelton, seconded by Leo M. Levandowski, it was unanimously approved to award D.M.Stoltzfus the stone bid;

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski it was unanimously approved to award Long's Asphalt, Inc. the equipment bid;

On motion by Charles D. Shelton, seconded by Samuel A. Goodley, Jr., it was unanimously approved to award McMinn's Asphalt the macadam bid.

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to not award the bid for the cold patch.

The following business was considered relative to subdivision/land development plans:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept and enter into the Sewage Management Agreement for the William Headley Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adopt Resolution No. 14-2003 for the William Headley Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Brightwell Reserves. This extension will run through and include the date of June 24, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows: Misty Meadows - Release No. 2 in the amount of \$47,327.86, Wiltshire – Release No. 40 in the amount of \$75.40, Paper Mill Woods – Release No. 25 in the amount of \$185.80, Twin Ponds Phase II – Release No. 11 in the amount of \$75.40 and Darlington Hunt IV – Release No. 19 in the amount of \$75.40.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrow for the Oxford Area High School: Release No. 4 in the amount of \$258,612.78.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrow for the Reburn Subdivision – Release No. 2 in the amount of \$10,830.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Correspondence

Correspondence was received from Tony Culp, of AC Engravers, requesting a donation for American Red Cross.

Correspondence was received from Voters Services approving the East Nottingham Township building as the polling place for the primary election.

A newsletter was received from Southern Chester County Emergency Medical Services, Inc.

Correspondence was received Sherry Quigley requesting a donation for Project Graduation.

Correspondence was received from Joyce Thompson regarding the Couates junkyard.

Correspondence was received from the Chester County Health Department regarding recycling.

Correspondence was received from Delaware Valley Planning Commission regarding participation in a survey.

Correspondence was received regarding the Landscapes Progress Report.

Correspondence was received regarding a grant application for projects that enhance natural environments.

Correspondence was received from the Delaware Valley Planning Commission regarding a seminar on May 21, 2003.

Status report on local government pension plans from the Public Employee Retirement Commission Commonwealth of Pennsylvania was received.

Correspondence was received from the Oxford Library changing their regular meeting date.

Supervisors

Samuel A. Goodley, Jr. stated that consideration of placing earned income tax increase for open space/farm preservation on the November ballot will be discussed at the next work session meeting.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to award Cupola Construction Co. the guide rail bid. Guide rail to be installed on Old Creek Road.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize the purchase of a flag pole from All States Flag and Banner Company.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Samuel A. Goodley, Jr. read correspondence received from the Chester County Heritage Park & Open Space Municipal Grant Program informing the township that the acquisition grant for the Gray parcel has been extended until October 29, 2003.

On motion by Leo M. Levandowski, seconded by Charles D. Shelton, it was unanimously approved to appoint Pamela A. Mason as Assistant Zoning Officer and contact the Solicitor and Ron Ragan about an enforcement notice. Samuel A. Goodley, Jr. recused himself.

Aye: Levandowski, Shelton

Nay: -0-

Recognition of Visitors

Alvin Miller had a concern about the Hickory Hill subdivision extension letter.

James Allison voiced complaints about his house at 163 Wickersham Road. He had specific concerns about his 3' landing. He also had various concerns regarding his plans.

certificate of occupancy and inspections to his house. He met with Charlie Shock for two hour and discussed his file. Supervisors will meet with Charlie Shock to discuss matters.

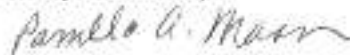
John Coldiron requested speed bumps along Coldiron Drive. He inquired as to when they will be installed. Leo Levandowski suggested a blinking light or flasher instead of bumps. Mr. Coldiron expressed concerns about the children, cars and horses. Samuel Goodley suggested speed bumps. Dave Shelton will follow up with this matter.

Howard Wiley inquired about the posts along Mr. Yearsley's property. Dave Shelton mentioned that he spoke to Mr. Yearsley today. He suggested to Howard Wiley and the Board that something should be done about the construction entrance at the new high school. Howard Wiley had a concern about the stones along the edge of the road. He feels that it's unsafe. Specifically, the stones along Election Road going towards the Morrison's property are a hazard. Stones need to be taken out. Howard Wiley will contact someone about removing stones.

Jack Baughman commended the Board for participating in the Recreation Authority.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 9:00 p.m.

Respectfully Submitted,



Pamela A. Mason, Acting Secretary

APPROVED:

6-9-03

Date


Samuel A. Goodley, Jr.
Leo M. Levandowski
Charles D. Shelton

East Nottingham Township
Bills for Approval
5/12/03

Date	Number	Payee	Description	Amount
5/12/2003	2245	PP&L	natural gas	226.16
5/12/2003	2246	MMPMET	health, life, disability insurance	902.95
5/12/2003	2247	Verizon	phone, fax, internet lines	382.27
5/12/2003	2248	AT&T	long distance	65.58
5/12/2003	2249	Nextel	cell phones	231.89
5/12/2003	2250	PECO	electric	612.37
5/12/2003	2251	TransAmerica Office Furniture	meeting room tables	1,000.00
5/12/2003	2252	Ehrlich	exterminator	60.00
5/12/2003	2253	Philips Florist	flowers	62.54
5/12/2003	2254	Walsh Excavating	sawing concrete floor for drain	220.00
5/12/2003	2255	Eastern Salt Co.	salt	1,897.46
5/12/2003	2256	Winifred Moran Sebastian	solicitor fees	2,545.54
5/12/2003	2257	AD PRO, Inc.	business cards	33.23
5/12/2003	2258	BFI	trash	56.81
5/12/2003	2259	Charles Shock, Inc.	building inspections, reviews	2,222.72
5/12/2003	2260	John D. Coldiron	building inspections, reviews	3,050.00
5/12/2003	2261	SECCRA	dump fees	601.00
5/12/2003	2262	Monterey Refuse Servic...	trash day hauling	2,300.00
5/12/2003	2264	Berkheimer Associates	EIT commission	1,352.68
5/12/2003	2265	Ragan Engineering	engineering fees, reviews	6,400.20
5/12/2003	2266	Delaware Valley Concrete	cement blocks -Old Creek Rd	1,000.00
5/12/2003	2267	Long View Farms, Inc.	straw-Little Elk Cr. Hill	45.00
5/12/2003	2268	McMaster-Carr	stake installation tool	123.80
5/12/2003	2269	Hamlin, James	tax collector for April	950.33
5/12/2003	2270	Office Basics, Inc.	office supplies	73.36
5/12/2003	2271	J. White Construction	excavating - Old Creek Rd	4,600.00
5/12/2003	2272	David C. Sweet	Vision Partnership Program	1,142.20
5/12/2003	2273	Ledger Newspapers	advertising	60.75
5/12/2003	2274	Daily Local News	advertising	786.48
5/12/2003	2275	Daily Local News	1 yr subscription	153.14
5/12/2003	2276	New Holland Credit	parts for chipper	64.99
5/12/2003	2277	ARAMARK	uniforms	226.55
5/12/2003	2278	LANCASTER TRUCK BODIES	spinner disc	136.00
5/12/2003	2279	Cameron's Inc.	shop and sm tool supplies	192.19
5/12/2003	2280	Automotive of Oxford	shop supplies	5.74
5/12/2003	2281	London Grove Nursery	landscaping new bldg	1,365.00
5/12/2003	2282	William C. Weaver	backhoe-Little Elk Cr (stumps)	1,705.00
5/12/2003	2283	William C. Weaver	backhoe-Little Elk Cr/Old Cr	1,320.00
5/12/2003	2284	William C. Weaver	backhoe-Little Elk Creek Rd	1,705.00
5/12/2003	2285	Neighborhood Services	2003 donation	500.00
5/12/2003	2286	Oxford Senior Center	2003 donation	2,500.00
5/12/2003	2287	Ivana Miller	cleaning - 4/25 and 5/12	150.00
5/12/2003	2288	Howard Wiley	reimburse for digital camera	244.21
5/12/2003	2288	Intuit	software upgrade	179.95
5/12/2003	2290	DM Stoltzfus & Son, Inc.	stone	1,865.19
5/12/2003	2291	Peoples Bank of Oxford	941 deposit	3,587.23
5/12/2003	2292	Mason, Pamela A.	Treasurer's wage - April	780.77
5/12/2003	2293	Mason, Pamela A.	Secretary wage - April	176.81
5/12/2003	2294	U.S. Postal Service	tax collector post office box	38.00
5/12/2003	2295	J.D. Peterson Trucking	hauling for Old Creek Rd	770.00
				<u>60,459.92</u>

2003 Stone Bids:

Item	DM Stortz/us	Compass
#10	8.70	9.35
#8	8.95	10.85
#57	8.10	10.35
#57	8.10	9.85
#3	5.10	10.00
#4	7.60	9.85
2A mod	7.60	8.10
3A mod	9.50	8.00
rip-rap	8.10	12.85
surge	9.50	9.85
rip-rapR-5	9.10	14.35

2003 Asphalt Bids (total for job)

Item	McMinn's	Independence
ID2 base	107,000.00	111,440.00
ID2 wearing	81,675.00	80,622.00
total	188,675.00	192,062.00

Samuel A. Goodly, Jr., explained that this was a mechanism to provide funds for preserving farms. Leo Levandowski abstained from voting.

Aye: Goodley, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to pay the invoice from All-State Banner Co., for the new flagpole and installation, in the amount of \$1,471.55.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to authorize advertisement of the Township's weed ordinance.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to adjourn the meeting at 9:20 pm.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Respectfully submitted,

Pamela A. Mason

Pamela A. Mason
Acting Secretary

APPROVED:

6-9-03
Date

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.

Leo M. Levandowski
Leo M. Levandowski

Charles D. Shelton
Charles D. Shelton

Mrs. Mason presented the treasurer's report and reported that East Nottingham's total cash assets amount to \$2,308,554.44. Bills totaling \$69,576.43 were presented for approval for payment from the General Fund.

On motion by the Chairman, seconded by Leo Levandowski, it was unanimously approved to pay all the bills from the General Fund for a total of \$69,576.43 with the addition of \$250 to renew the township postage meter.

Dave Shelton requested that the Zoning Officer contact Code Administrators regarding their invoice. An explanation of the services rendered, instead of inspection notices, should be forwarded to the Township for their review. Payment of Code Administrators' services was approved, but held for further explanation.

Zoning Officer's Report

Kathy Kovach reported that 27 building permits and 5 shed permits were issued during the month of April. The total construction cost amount is \$929,915 and the permit costs amounted to \$7,569. During the month of May, 34 building permits were issued and three shed/agricultural building permits were issued also. The total construction cost amount is \$3,183,334 and the permit costs amounted to \$22,850. Fifteen certificate of occupancy permits were issued during the month of April. Twenty-eight certificate of occupancy permits were issued during the month of May.

Kathy Kovach reported that approximately five letters have been sent to residents in violation of the high weeds ordinance. Six letters and various phone calls have been placed to residents regarding illegal decks. She also reported that she meets with John Highby on a weekly basis regarding the issuance of building permits for Cooper Farms, Twin Ponds and Wiltshire developments. She is also monitoring the Darlington Hunt IV development to make sure that the builder doesn't exceed the ten building permit rule.

The following business was considered relative to subdivision/land development plans:

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to accept the 30 day letter of extension for the resolution approving the land development for Happy Harry's and adopt Resolution No. 17-2003 for the Happy Harry's Land Development Plan. This extension will run through and include the date of July 9, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to adopt Resolution No. 18-2003 for the James E. Mark Mini Storage Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to accept and enter into the Stormwater Basin Maintenance Agreement for the James E. Mark Mini Storage Land Development Plan.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to accept the letter of extension for the Hopewell Ridge subdivision plan. This extension will run through and include the date of August 14, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to accept the letter of extension for the Reserves of Dunlap subdivision plan. This extension will run through and include the date of September 9, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

The following Escrow Releases were approved:

On motion by Dave Shelton, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for Misty Meadows - Release No. 3 in the amount of \$74,158.92.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for Wiltshire - Release No. 41 in the amount of \$75.40.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for Darlington Hunt IV - Release No. 20 in the amount of \$75.40.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for the Oxford Area High School - Release No. 5 in the amount of \$443,451.66.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for the Reburn subdivision- Release No. 3 in the amount of \$115.80.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to release the following escrow for Twin Ponds Phase II- Release No. 12 in the amount of \$150.80.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Residents

Mr. and Mrs. Combs presented to the Board a survey plan of their property. Their neighbors (Kyriakos) placed a shed only 5' from the property line. The Zoning Officer reported her findings to the Board. Site inspections, discussions, meetings, phone calls and correspondence have taken place regarding this matter. The Board directed the Zoning Officer to write a letter to Mr. & Mrs. Kyriakos directing them to relocate their shed.

Correspondence

Brochures were received from the Chester County Agricultural Development Council regarding a revised Produce Guide for 2003.

Correspondence from Senator Dominic F. Pileggi was received regarding Bill No. HB 648 and an amendment to the Liquor Code.

Mainstreet News, a publication of Oxford Mainstreet, Inc., was received.

A Uniform Construction Code Update from Alfred Benesch & Company was received.

A thank you card was received from Neighborhood Services Center for the \$500.00 donation received from the Township.

A thank you letter was received from the Oxford Area Senior Center for the \$2500 contribution from the Township.

Correspondence was received from the Chester County Department of Human Services regarding budget cuts for fiscal year 2003/2004.

A copy of the Draft Oxford Borough Revitalization Plan was received from the Urban Research & Development Corporation.

Supervisors

Dump truck bids were received from Bayshore Ford (\$81,333.00) , Dan Phelps Buick GMC Trucks (\$82,394.00) and Sherwood FTL/STL/WST (\$79,791.00).

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to review the bid packages and award a bid at the June 16th work session meeting.

Aye: Goodley, Levandowski, Shelton Nay: -0-

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to authorize the Solicitor and Secretary to take the necessary steps to begin the required review process for Ag Security.

Aye: Goodley, Levandowski, Shelton Nay: -0-

Dave Shelton reported that the Township received a letter from the Oxford Area School District dated June 6, 2003 regarding the access road. The Oxford Area Board of School Directors decided not to relocate the access road at the new high school site.

The Vice Chairman requested that his name be placed on the Township's website in order for residents to contact him with questions and concerns.

Recognition of Visitors

Alvin Miller had comments regarding extension letters for the following subdivisions: Hickory Hill Road Tract, Lewis Tract and Dilworth.

Alvin Miller inquired about hiring help for the road crew. Howard Wiley recommended Bill Weaver. Dave Shelton mentioned that he met with Alvin Miller and Teri Rigby regarding township issues, including hiring help.

On Motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved that the Board would meet with Bill Weaver regarding employment. The Board will discuss this matter at the next work session meeting.

Aye: Goodley, Levandowski, Shelton Nay: -0-

Jack Baughman had comments regarding on-site systems and costs. He handed out a copy of an analysis of OASA future connections.

Dave Shelton asked that Joe Chamberlain meet with the Township regarding the traffic light at Waterway and Baltimore Pike. Ron Ragan will schedule a meeting with PennDot and Dave.

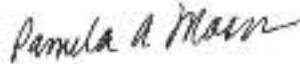
Joseph Bauer had comments regarding a meeting he attended with Mr. Loblely.

On motion by the Chairman, seconded by the Vice Chairman, it was unanimously approved to adjourn the meeting at 8:45 p.m.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

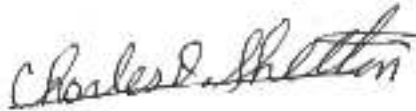
Respectfully submitted,



Pamela A. Mason
Acting Secretary

APPROVED:

July 14, 2023   _____
Date Samuel A. Goodley, Jr. Leo M. Levandowski Charles D. Shelton



East Nottingham Township
Bills for Approval
June 9, 2003

Date	Number	Payee	Description	Payment
6/9/2003	2326	Ledger Newspapers	advertising	99.00
6/9/2003	2327	H.A. Weigand, Inc.	parking signs	18.00
6/9/2003	2328	Code Administrators, Inc	inspections fees OAH5	21,000.00
6/9/2003	2329	Long's Asphalt, Inc.	paving parking lot	2,996.50
6/9/2003	2330	BFI	trash	56.81
6/9/2003	2331	H.A. Berkheimer	EIT commission	2,775.32
6/9/2003	2332	Daily Local News	advertising	222.65
6/9/2003	2333	DM Stotzfus & Son, Inc.	stone - parking lot and roads	3,207.51
6/9/2003	2334	Automotive of Oxford	various parts for equipment	495.20
6/9/2003	2336	Office Basics, Inc.	office supplies and equipment	617.49
6/9/2003	2336	ARAMARK	uniforms	238.72
6/9/2003	2337	Mt. Rocky Trucking	hauling concrete block-Old Cr.	1,050.00
6/9/2003	2338	Hubley's Offset Printing	forms	90.00
6/9/2003	2339	Francis A. Hall Inc.	w.c. adjustment	135.00
6/9/2003	2340	Chester County SPCA	animal control	100.00
6/9/2003	2341	SICO	diesel fuel	509.58
6/9/2003	2342	Verizon	phone, fax, internet lines	348.21
6/9/2003	2343	AT&T	long distance	72.41
6/9/2003	2344	Nextel	cell phones - road, zoning	231.85
6/9/2003	2345	PP&L	gas heat	70.94
6/9/2003	2346	Keen Compressed Gas	welding nozzle	43.49
6/9/2003	2347	PECO	electric	477.21
6/9/2003	2348	Cupola Construction Co.	guard rails	3,952.00
6/9/2003	2349	PitneyBowes	postage meter supplies	20.00
6/9/2003	2350	PSATS COL PROGRAM	random drug testing	60.00
6/9/2003	2351	McMaster-Carr	shop items	49.06
6/9/2003	2352	Monterey Refuse Service	trash	2,265.20
6/9/2003	2353	International Code Council	forms	73.49
6/9/2003	2354	MMPMET	health, life, disability ins.	24.80
6/9/2003	2355	Rothwell Document Solutions	copier repair	120.00
6/9/2003	2356	Cumberland Truck	alternator and shop supplies	225.40
6/9/2003	2357	Oxford Feed and Lumber	reinforcing rod for flower beds	7.79
6/9/2003	2358	Cameron's Inc.	grass seed, supplies	314.14
6/9/2003	2359	William C. Weaver	backhoe work	2,120.00
6/9/2003	2360	Winifred Moran Sebastian	solicitor fees	2,450.00
6/9/2003	2361	Ragan Engineering	engineering fees	3,790.10
6/9/2003	2362	Charles Shock, Inc.	building reviews, inspections	5,589.88
6/9/2003	2363	John D. Coldiron	building reviews, inspections	5,789.06
6/9/2003	2364	Peoples Bank of Oxford	941 deposit	3,601.10
6/9/2003	2365	cash	reimburse petty cash- postage	50.00
6/9/2003	2366	Kathy Kovach	mileage, postage	44.42
6/9/2003	2367	Goodley, Jr., Samuel A.	Supervisor salary, website	367.91
6/9/2003	2368	Levandowski, Leo M	Supervisor salary	332.06
6/9/2003	2369	Shelton, Charles D.	Supervisor salary	553.44
6/9/2003	2370	Hamlin, James	Tax collector	1,546.53
6/9/2003	2371	Mason, Pamela A.	Treasurer	760.77
6/9/2003	2372	Mason, Pamela A.	Secretary	482.37
			Total General Fund	69,576.43

June 16, 2003

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on June 16, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman and Charles D. Shelton, Member; Beryl Dilworth, Kathy Kovach, Zoning Officer and numerous visitors.

The meeting was called to order at 8:55 p.m. by the Chairman.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the agenda for the June 16, 2003 meeting.

Aye: Goodley, Levandowski, Shelton Nay -0-

The Chairman asked for comments from the public on the agenda items and received none.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the Hickory Hill Road Tract. This extension will run through and include the date of September 30, 2003.

Aye: Goodley, Levandowski, Shelton Nay -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the Richard Dilworth plan. This extension will run through and include the date of August 22, 2003.

Aye: Goodley, Levandowski, Shelton Nay -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the Lewis Tract plan. This extension will run through and include the date of August 12, 2003.

Aye: Goodley, Levandowski, Shelton Nay -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to hire two new township employees. Bill Weaver was hired as a road crew member at a salary of \$14.85 per hour with individual hospitalization for himself only (no dependents). Beryl Dilworth was hired as the township secretary at a salary of \$14.00 per hour with individual hospitalization for herself only (no dependents) and a ninety (90) day probationary period.

Aye: Goodley, Levandowski, Shelton Nay -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to reject all bids for a new dump truck as submitted and re-advertise for re-bidding of the dump truck.

Aye: Goodley, Levandowski, Shelton Nay -0-

June 26, 2003

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on June 26, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman and Charles D. Shelton, Member and numerous visitors.

The meeting was called to order at 6:30p.m. by the Chairman.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the agenda for the June 26, 2003 meeting.

Aye: Goodley, Levandowski, Shelton Nay -0-

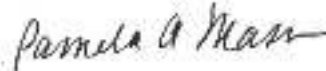
On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the Flam Riehl Land Development plan. This extension will run through and include the date of September 26, 2003.

Aye: Goodley, Levandowski, Shelton Nay -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to adjourn the meeting at 6:50 p.m.


Aye: Goodley, Levandowski, Shelton Nay -0-

Respectfully submitted,



Pamela A. Mason
Acting Secretary

APPROVED:

July 1, 2003
Date 
Samuel A. Goodley, Jr.

 
Leo M. Levandowski Charles D. Shelton

Tax Exonerations: Three requests for tax exonerations for township per capita tax were submitted for review and discussion. On motion by Leo M. Levandowski, seconded by Samuel A. Goodley, it was unanimously agreed to approve two (2) senior citizens with the third request denied.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Zoning Officer's Report: Mrs. Kovach, Township Zoning Officer (ZO), reported a total of 79 Permits issued during the month of June for the following; 44 building permits, four shed, and 31 certificates of occupancy. Also Happy Harry's was issued a demolition permit and sign permits as their plans continue to progress. Brightwell Reserves development building applications are being received and a meeting is scheduled with school officials to discuss the progress of the high school to date. Other issues attested to include potholes on Waterway and the project manager will be addressing the road condition within the week and letters have been sent to developers and property owners regarding high weeds and grass.

Business Relative to Subdividing/Land Development Plans

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Steven Menasion Land Development. This extension will run through and include the date of October 28, 2003.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension (add-on plan) for Christ Taylor. This extension will run through and include the date of October 28, 2003.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to authorize ZO to send a letter to the developer requesting the applicant to withdraw the Reserves of Dunlap plan, resubmit a plan and application that would comply with the Township's Retained Open Space Development Ordinance. Any balance remaining in escrow would be refunded.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Escrow Releases Submitted for Approval:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrow for Twin Ponds (Ph II), Escrow Release #20 in the amount of \$1,122.80.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

BOS Meeting 07/14/03

County Recycling Coordinator letter of 07/09/03, re: Restaurant Recycling

Penn DOT letter of 06/25/03, re: Hopewell Rd and Roney's Corner Reconstruction

Agenda for the Board of Trustees of the Oxford Public Library

Chester Water Authority Newsletter 2000-03

Southeastern Chester County Refuse Authority (SECCRA) Annual Report of Municipal Authorities of 2002

Correspondence regarding International Code Council Professional Development Services
Elk Creek Watershed Association letter of 06/25/03, re: Installation of Watershed Identification
Signs Within the Elk Creeks Watershed

Dept of Geography and Planning, West Chester University, letter of 06/24/03, re: Graduate
Courses

Letter from Harriet Wentz, Environmental Consultant dated 07/01/03, re: Environmental
Management Systems

Local Government Commission Listing of Acts Signed Into Law by the Governor provided by
the Office of Senator Dominic F. Pileggi.

Pennsylvania Resources Council Announcement of Shredder Demonstration set for 07/15/03

PA Dept of Conservation and Natural Resources letter of June, 2003, re: Program Grants
Available and Scheduled Pre-Application Workshops.

SECCRA Board of Directors Meeting Minutes of April 9 and May 14, 2003.

Recognition of Visitors:

Terri Rigby had an inquiry concerning minutes of June 9th and June 16th and if approved.

Mary Ellen McCormack commented she is looking forward to working for ENT.

Todd Wooden, Locksley Glenn Resident, presented concerns regarding speed limit signs on
Wedgewood Drive and parking violations within Locksley Glenn. On motion by Samuel A.
Goodley, seconded by Leo M. Levandowski, it was unanimously approved to request the
solicitor to prepare a no on-street parking ordinance for all township roads.

Alvin Miller presented concerns relative to violations of township ordinances and enforcement to property owners neglecting to install silt fences. On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved for the ZO to contact Jim Subach, Chester County Conservation District, to address this issue with the developers.

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to adjourn the meeting at 8:30pm.

Respectfully Submitted,


Mary Ellen McCormack
Secretary

APPROVED:

			
5-11-03 Date	Samuel A. Goodley, Jr.	Leo M. Levandowski	Charles D. Shelton

East Nottingham Township
Bills for Approval
July 14, 2003

7/14/2003	2409 Ivana Miller	cleaning	150.00
7/14/2003	2410 BFI	trash	56.81
7/14/2003	2411 PECO	electric	473.31
7/14/2003	2412 PP&L	gas heat	41.94
7/14/2003	2413 AT&T	long distance	91.89
7/14/2003	2414 Verizon	phone, fax, internet lines	200.17
7/14/2003	2415 Nextel	cell phones	231.88
7/14/2003	2416 Office Basics, Inc.	office supplies	255.23
7/14/2003	2417 MMPMET	insurance	502.95
7/14/2003	2418 Rothwell Document Solutions	copier maintenance agreement	570.00
7/14/2003	2419 H.R. Direct	office supplies	77.97
7/14/2003	2420 Postal Privilege	postage	250.00
7/14/2003	2421 PBCC	postage meter	65.69
7/14/2003	2422 TSW	phone holders - road crew	59.30
7/14/2003	2423 Zee Medical Service Co.	first aid supplies	188.96
7/14/2003	2424 Beacon Technologies	internet for secretary	199.00
7/14/2003	2425 McMinn's Asphalt Co. Inc.	blacktop (parking lot)	5,440.16
7/14/2003	2426 DM Stoltzfus & Son, Inc.	stone	4,564.58
7/14/2003	2427 Cameron's Inc.	shoe supplies, grass seed, parts	440.51
7/14/2003	2428 H.A. Weigand, Inc.	signs	3,150.00
7/14/2003	2429 Flail-Master	blades	325.00
7/14/2003	2430 New Holland Credit	bolts	1.47
7/14/2003	2431 Lawson Products, Inc.	hacksaw blade, cotter pins	140.81
7/14/2003	2432 Oxford Feed and Lumber	grass seed, pegboard	158.91
7/14/2003	2433 PPC Lubricants	oil	239.75
7/14/2003	2434 ARAMARK	uniforms	390.28
7/14/2003	2435 Smoker Manufacturing	steel for floor drain, angle iron	1,306.57
7/14/2003	2436 Automotive of Oxford	parts	273.49
7/14/2003	2437 Monterey Refuse Service	trash	164.20
7/14/2003	2438 SICO	fuel	719.35
7/14/2003	2439 Oxford Area Chamber of Commerce	dues	40.00
7/14/2003	2440 Treasurer's Office	maps	70.00
7/14/2003	2441 H.A. Thomson Co.	property insurance	6,467.00
7/14/2003	2442 William C. Weaver	backhoe work	1,100.00
7/14/2003	2443 William C. Weaver	backhoe work	1,580.00
7/14/2003	2444 William C. Weaver	backhoe work	840.00
7/14/2003	2445 Pennsylvania Once Call...	monthly fee and start up cost	148.40
7/14/2003	2446 Daily Local News	advertising	772.71
7/14/2003	2447 Ledger Newspapers	advertising	154.00
7/14/2003	2448 Chester County Law Report	advertising	850.56
7/14/2003	2449 PIRMA	fee for representation of Fevar suit	159.53
7/14/2003	2450 Code Administrators, Inc	review fees for OAHs	7,000.00
7/14/2003	2451 Augustine & Co. Computer	computer software	3,000.00
7/14/2003	2452 Charles Shock, Inc.	building inspections, reviews	2,936.96
7/14/2003	2453 John D. Coldiron	building inspections, reviews	6,829.32
7/14/2003	2454 Ragan Engineering	engineering fees	9,941.65
7/14/2003	2455 Winifred Moran Sebastian	solicitor fees	3,398.95
7/14/2003	2456 H.A. Berkheimer	EIT commission	1,463.93
7/14/2003	2457 Peoples Bank of Oxford	941 deposit	4,077.42
7/14/2003	2458 PA Dept. of Revenue	PA withheld tax	63.82
7/14/2003	2459 Berkheimer Associates	Local tax withheld	481.89

Cast Nottingham Township
Bills for Approval
July 14, 2003

7/14/2003	2460 PSATS - UC Group Trust	UC tax	267.59
7/14/2003	2461 PA UC FUND	UC withheld	8.54
7/14/2003	2462 Francis A. Hall Inc.	workmen's comp insurance	7,446.00
7/14/2003	2463 Hamlin, James	tax collector	4,587.83
7/14/2003	2464 Mason, Pamela A.	treasurer	442.65
7/14/2003	2465 Mason, Pamela A.	secretary	136.43
7/14/2003	2466 Kathy Kovach	mileage	18.72
7/14/2003	2467 petty cash	postage, water for cooler	49.00
		TOTAL GENERAL FUND	<u>84,474.98</u>

**SPECIAL MEETING
JULY 14, 2003**

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on July 14, 2003. **The purpose of the meeting was a hearing on adoption relating to specific subdivision ordinances and any other business which may come before the Board.** Those present were: Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman, Charles D. Shelton, Member, Township Solicitor, Winifred Sebastian; and numerous guests

The meeting was called to order at 6:15pm by Chairman, Samuel A. Goodley, Jr.

The Chairman read the following being considered relative to amending the subdivision ordinance, section 502.16 which requires a paved apron for mailbox access for all residential driveways, subsection 508.8A requiring detention and retention basins be fenced in accordance with the building codes requirements for swimming pools, section 508.6 requiring sediment basins and traps be fenced with four (4) feet high orange construction fencing during construction and section 516, requiring fencing between existing operating farm operation and the creation of new subdivision with three (3) strands of high tensile wire with poles spaced every ten (10) feet.

NOTE FOR THE RECORD: Chairman, Samuel A. Goodley, Jr. noted there were no members of the public present and that notice of the proposed amendment adoption was published in the Daily Local News, June 26th and July 2nd, offering proof of publication for any interested citizens to review.

Chairman then opened meeting for discussion among BOS. Vice-Chairman, Leo M. Levandaowski made an inquiry as to the number of strands of high tensile wire required BOS discussed the requirement and members all agreed the number of strands of high tensile wire should be five (5) versus three (3) as previously noted in above noted publication. All other recommended ordinance amendment changes were reviewed, considered and approved as proposed.

On motion by the Chairman, seconded by Vice-Chairman, on unanimous vote, the meeting was adjourned at 6:40pm.

Respectfully submitted,


Mary Ellen McCormack
Secretary

APPROVED:

8-11-03   
Date Samuel A. Goodley, Jr. Leo M. Levandowski Charles D. Shelton

SPECIAL MEETING
JULY 17, 2003

The East Nottingham Township Board of Supervisors held a Special Meeting in the Township Building on July 17, 2003. **The purpose of the meeting was to hear public comment on ordinance establishing a tax referendum question on the November 2003 ballot.** Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton; Township Solicitor, Winifred Sebastian; Mary Ellen McCormack, Secretary and numerous guests.

The meeting was called to order at 8:00pm by Chairman Samuel A. Goodley, Jr.


On motion by the Chairman, seconded by the Vice-Chairman, the agenda was approved on unanimous vote.

The Chairman read the advertised referendum question, then motioned that the referendum be placed on the November ballot. Motion was seconded by Charles D. Shelton.

Aye: Goodley, Shelton

Nay: Levandowski

Respectfully Submitted,


Mary Ellen McCormack
Secretary

APPROVED:

8-11-03 
Date Samuel A. Goodley, Jr.


Leo M. Levandowski


Charles D. Shelton

**SPECIAL MEETING
JULY 21, 2003**

A special meeting of the East Nottingham Township Board of Supervisors was held in the Township building on July 21, 2003. **The purpose of the meeting was to approve and authorize the release of monies for items presented with required justification.** Those present were Supervisors, Samuel A. Goodley, Jr., Chairman, Leo M. Levandowski, Vice-Chairman and Charles D. Shelton, Member, Kathy Kovach, Zoning Officer and numerous visitors.

The meeting was called to order at 7:55pm by the Chairman.

On motion by the Chairman, seconded by the Vice-Chairman, the agenda was approved on unanimous vote.

Mr. Goodley asked for comments from the public on the agenda items and received none.

Business:

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to release ENT contribution to the Union Fire Company Endowment Fund in the amount of \$4,200.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by Member, it was unanimously approved, as copy of acknowledgement presented, to authorize the Treasurer, Ms. Pamela Mason, to reimburse the Zoning Officer, Kathy Kovach the amount of \$1,520.04 (invoice provided), for purchase of a lap top computer.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Recognition of Visitors:

Mr. Ed Loble, requested release of ENT share of funds to the Oxford Area Recreation Authority (OARA) in efforts to establish operations. Upon discussion motion to authorize payment of ENT contribution once the OARA is formed and account is established was entered by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, and unanimously approved.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Mr. Tom Olivieri, spoke on behalf the general public, commending the Board of Supervisors allowing the public to vote on earned income tax increase that will be on the ballot come November.

Mr. Joe Bauer, FNT OARA representative, reported on attending a meeting with Member, Charles D. Shelton at the Lower Oxford Township meeting where a motion was presented and unanimously approved to rejoin the OARA.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to adjourn the meeting at 9:05pm.

Respectfully submitted,

Mary Ellen McCormack
Mary Ellen McCormack
Secretary

APPROVED:

8-11-03
Date

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.

Leo M. Levandowski
Leo M. Levandowski

Charles D. Shelton
Charles D. Shelton

East Nottingham Township
Bills for Approval
8/11/03

8/11/2003	2502 Daily Local News	advertising	137.29
8/11/2003	2503 BFI	trash removal	58.81
8/11/2003	2504 FedEx	shipping to BOCA	37.22
8/11/2003	2505 McMinn's Asphalt Co. Inc.	paving parking lot	12,506.34
8/11/2003	2506 Howard Wiley	batteries for signs	153.09
8/11/2003	2507 Nextel	cell phones	233.33
8/11/2003	2508 Brandywine Auto Parts	hoses for truck	10.89
8/11/2003	2509 AT&T	long distance	96.64
8/11/2003	2510 H.A. Thomson Co.	annual service fee	275.00
8/11/2003	2511 Lawson Products, Inc.	nuts, washers	103.63
8/11/2003	2512 Ehrlich	pest control	60.00
8/11/2003	2513 US Municipal Supply, Inc.	belts, rivets, lagging pad, etc	877.39
8/11/2003	2514 Construction Supply Ce...	36" mortar jt concrete pipe	144.00
8/11/2003	2515 ARAMARK	uniforms	270.44
8/11/2003	2516 Ivana Miller	cleaning	160.00
8/11/2003	2517 Terre Hill Concrete Products	box, inlet top, grate	847.00
8/11/2003	2518 Farm Plan	labor to check chain saw	15.00
8/11/2003	2519 PP&L	gas heat	19.06
8/11/2003	2520 Verizon	all phone lines	349.55
8/11/2003	2521 PECCO	electric	513.93
8/11/2003	2522 Keen Compressed Gas	oxygen	52.40
8/11/2003	2523 Harlan Holmees	mosquito dunks	110.45
8/11/2003	2524 Office Basics, Inc.	office supplies	377.02
8/11/2003	2525 Russel Baker	labor to install flower bed(phase 2)	200.00
8/11/2003	2526 Cameron's Inc.	chain saw, supplies	518.72
8/11/2003	2527 Oxford Feed and Lumber	silt fence	111.60
8/11/2003	2528 Pennsylvania One Call ...	notification service	105.00
8/11/2003	2529 Gewthrop, Greenwood & Harstead	solicitor fees	54.00
8/11/2003	2530 Code Administrators, Inc	CAHS inspection fees	7,000.00
8/11/2003	2531 Postal Privilege	postage labels	63.35
8/11/2003	2532 MMPMET	health, life, disability ins.	2,134.71
8/11/2003	2533 Berkeheimer Associates	EIT commission fee	348.52
8/11/2003	2534 John D. Caldiron	inspections, plan reviews	5,726.85
8/11/2003	2535 Charles Shock, Inc.	plan reviews, inspections	3,734.02
8/11/2003	2536 Winifred Moran Sebastian	solicitor fees	1,410.00
8/11/2003	2537 Ragan Engineering	engineering fees	3,649.99
8/11/2003	2538 Wyatt Computer Services	repair computer	150.99
8/11/2003	2539 William C. Weaver	backhoe rental	1,880.00
8/11/2003	2540 William C. Weaver	backhoe rental	940.00
8/11/2003	2541 Peoples Bank of Oxford	941 deposit	5,877.19
8/11/2003	2542 cash	petty cash-postage, supplies	70.58
8/11/2003	2543 SICO	diesel fuel	639.64
8/11/2003	2544 Hamlin, James	Tax collector	1,029.90
8/11/2003	2545 Mason, Pamela A.	Treasurer for July	739.90
8/11/2003	2546 SCEEMS	2003 contribution	30,000.00
		Total General Fund	<u>83,783.45</u>
8/11/2003	State Fund: D.M. Stoltzfus & Son Inc.	stone for roads	8,561.44

The ZO reported that the Dilworth request for preliminary/final approval was conditionally approved at the last Planning Commission (PC) meeting. However, we are awaiting Department of Environmental Protection (DEP) approval letter on the planning modules submitted. Motion was then entered by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski to table this issue to the next BOS Workshop meeting pending receipt of DEP approval. Motion unanimously approved.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for the Lawlance Farms. This extension will run through and include the date of November 12, 2003.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Lewis Tract. This extension will run through and include the date of October 14, 2003.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Hopewell Ridge. This extension will run through and include the date of September 15, 2003.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Rush Coldiron. This extension will run through and include the date of November 21, 2003.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to accept the letter of extension for Applebrook Veterinary Clinic. This extension will run through and include the date of October 25, 2003.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to grant the following three (3) waivers for Israel B. Stoltzfus Add-On Subdivision Plan; Sections 402.03.E, 402.02.I and 405.05.I,

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to extend Resolution #14-2003 for an additional 90 day period as requested by William Hendley LLC.

AYE: Goodley, Levandowski, Shelton NAY: -0-

On motion by Samuel A. Goodley, seconded by Leo M. Levandowski, it was unanimously approved to extend Resolution #11-2003 granting Land Development Plan (LDP) approval is extended for an additional 90 day period as requested by Tommy Linkers.

AYE: Goodley, Levandowski, Shelton NAY: -0-

McLeod Property – Decision required regarding waiver of Land Development Plan (LDP) - Ms. Kovach addressed this issue reporting the Planning Commission recommended a waiver of the LDP requirement. This action requires Supervisors approval to waive this requirement for a car lot. A second party also made inquiry if a LDP would be required for a mulch business. A third interested party also made inquiry, however the intended use (Physical Therapist) does not appear to need LDP as the renovations would be interior only. Supervisors had numerous inquiries concerning all parties intended use. Decision was then made requesting proprietor of mulch business to provide picture layout of property. Proprietor to submit them by Monday, 08/18/03. A motion was then made by Samuel A. Goodley, Jr. to grant a waiver for the car lot and seconded by Leo M. Levandowski and unanimously approved pending submission of picture layout for mulch site.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Keystone/Miller Farm Application - On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved for application be signed on behalf of the Township for submission to PENNDOT for realignment of Fulton Road with RT 272.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

REQUESTED ESCROW RELEASES:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows: **Twin Ponds (PH 1)**, Release #21 for \$35.00, **Blackburn Knoll**, Release #2 for \$296.20, **Misty Meadows**, Release #5 for \$20,096.19, **Oxford High School**, Release #7 for \$56,575.49, **Darlington Hunt IV**, Release #22 for \$70.00, **Brightwell Reserves**, Release #1 for \$60,161.80, **Reburn Subdivision**, Release #4 for \$75.40 and **Paper Mill Woods**, Release #26 for \$215.40.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to release escrow for **Wiltshire**, Release #43 for \$75.40.

Resident Issues:

Mr. John Charles Ware, Oxford Area Vision Project (OAVP) Representative, spoke on behalf of the Open Space Referendum scheduled to be on November's ballot and the positive benefits the community as a whole will gain should it be accepted. He congratulated ENT for their initiative in adopting a resolution that puts the Earned Income Tax Referendum on the November ballot. Mr. Ware noted the need for informing the public and that the mission of the OAVP is for this purpose. Mr. Joel Brown, Township resident, recommended contacting surrounding Townships who have also enacted a similar resolution to hold joint meeting for all residents. Mr. Brown was then asked to coordinate this effort and responded affirmatively.

Supervisors:

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, Board Supervisor, it was approved to authorize the Township Solicitor to advertise the closing of Old Creek Road.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Agricultural Security Area (ASA) - Samuel A. Goodley, Jr., read correspondence received from C. Edward Lawrie requesting tax parcel 69-6-67 be exclude this property from the ASA. Mr. Goodley stated review of the ASA is currently underway and the tax parcel in question will be removed as requested.

Subdivision and Land Development Ordinance (SLO) - Samuel A. Goodley, Jr., read correspondence received from Ragan Engineering, INC. regarding SLO Local Streets Without Curb Cross-section and related issues. Upon review it was recommended to discuss at the Board of Supervisors (BOS) Work Session, all were in agreement.

Ordinance Codification - Ms. Kathy Kovach, Zoning Officer (ZO), discussed the need for codifying and amending our current ordinances and the benefits of having this material electronically on file for clarification and definition for access by all. Ms. Kovach to follow-up on this issue and report back to committee.

Barnsley School - Mr. Charles D. Shelton reported receiving a call from Ms. Sue Lamborn, requesting she be notified immediately if a permit is requested for demolition of this property. BOS discussed and requested Ms. Kovach to do so should request be made.

Correspondence:

Geographic Data Technology letter of 08/01/03; Re: PA State Police Project: HMS, Points of Interest Updates: Chester County Schools, Churches and Cemeteries

Pennsylvania Resources Council, Inc. letter of 08/06/03; Re: Sections 902 and 904 Recycling Grants

Union Fire Company #1, Municipal Fund Financial Statements Years Ending December 31, 2002 and 2001

Oxford Area Chamber of Commerce letter of 07/14/03; Re: ENT Membership Renewal for July 2003 thru July 2004.

E-Mail dated 07/21/03 from Michael Eddy, ENT resident, Re: Wedgewood Road Traffic

Chester County Health Dept. letter of 07/25/03; Re: Recycling Updates With Enclosures

Chester County Community Development letter of 07/14/03; Re: Urban Centers Meeting

International Code Council Inquiry; Re: Number of Representatives

Chester County Department of Emergency Services letter of 07/18/03; Re: Suppliers of Sandbags

Chester County Library Business News, July-August 2003

One Sources Municipal Training Notice; Re: Sewage Enforcement Officers Precertification Academy

Chester Water Authority letter of 08/05/03; Re: 2002 Annual Report

Recognition of Visitors:

John Coldrion thanked the BOS and the Road Master for the recently placed speed bumps on Waterway Road and the added safety measure these road improvements proved to be in the very short time of placement.

Patty Coldrion, seconded the endorsement of the speed bump placement on Waterway Road.

Barbara Cohen, additional endorsement of speed bump placement and would like also to have speed limit signs put up as well.

Joe Bauer, member of Oxford Area Recreation Authority (OARA), reported Borough and Township OARA members took part in a walk of the Gray Farm on Sunday, 08/10/03 to do a visual check on where certain facilities may be set up and work best. He also reported the next meeting of OARA will be held Thursday, 08/14/03. Mr. Bauer then inquired into truck bid status and as of the same evening there have been 17 requests for a bid package.

Terri Rigby made inquiry as to purchase of computer for the tax collector. Mr. Goodley responded that ENT purchased a computer for the Township for use by the tax collector in efforts to modernize our tax collection and this would allow the tax collector to do a more efficient job. A second inquiry of Ms. Rigby's was, is the Township charging more than what it costs for inspections? Mr. Shelton responded no as both inspectors are independent contractors of the Township.

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the **Dilworth Plan**. This extension will run through and include the date of September 9, 2003.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

McLeod Property: BOS reviewed submitted sketch plan of Mr. Kilgus of Jim's Mulch, and was further discussed by property owner, Mr. Joseph Chamberlain, requesting waiver of a Land Development Plan (LDP). Letter from Tommy Tinkers regarding concerns relative to this request was acknowledged for the record. Upon discussion by parties involved, motion was entered by Charles D. Shelton, seconded by Leo M. Levandowski for waiver requiring a LDP. Chairman, Samuel A. Goodley, Jr., was opposed.

AYE: Levandowski, Shelton

NAY: Goodley

Ordinance Amendments: Letter from Ron Ragan, ENT Engineer, relative to SLD Ordinance, Local Street Without Curb Cross-Section, was read and reviewed by the Chairman. Mr. Ragan discussed the specifics for this required change to the satisfaction of the BOS. On motion by Chairman, seconded by Vice-Chairman, it was unanimously approved allowing Ragan Engineers to submit this change to Chester County Planning Commission for review.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Fire Protection Ordinance: Chairman reported receiving a proposed ordinance concerning fire protection from Mr. Don Ely and stated it will be reviewed by the BOS.

Fifth Street and Waterway Road Property: Supervisor, Charles D. Shelton, reported the owners of the property involved, The Hutchison Sisters, have accepted the ENT offer of \$46,000 plus attorney fees (\$2,000) as indicated by their attorney, Mr. George Heiny. Vice-Chairman, Leo M. Levandowski suggested contacting John S. Halsted, ENT Solicitor, to contact the Oxford Area School Board for their input, approval/disapproval and donation for purchase. On motion by Chairman, seconded by Vice-Chairman, and unanimously approved to proceed with purchase at cost of \$46,000 and no more than \$2,000 for attorney fees.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Open Space Referendum Dates: On motion by Chairman, seconded by the Vice-Chairman, it was unanimously approved to schedule two (2) public hearings relating to the Open Space Referendum the first at Lower Oxford Township Building on September 23rd at 7:00pm and the second at the ENT Building on October 23rd at 7:00pm and advertise accordingly.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Proposed Changes to ENT Zoning Map/Vision Partnership Review: On motion by Chairman, seconded by the Member, Charles D. Shelton, it was unanimously approved to authorize David Sweet, Zoning Consultant, redraft our zoning ordinance concept and to modify our TDR Ordinance as discussed and forward to the Chester County Planning Commission for review.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Recognition of Visitors: Terri Rigby made an inquiry of BOS regarding ACT 209 and what it involves. She then read an article from July 2003 reporting this ACT allows municipalities to levy fees on developers with amount charged based on the amount of traffic to be generated. This would require researching, however no one volunteered for this project. Ms. Rigby's second inquiry concerned Pennwood Development and on going road work being done as final approval is pending. Mr. Shelton responded the State issued Pennwood a permit.

On motion by the Chairman, seconded by the Vice-Chairman, on unanimous vote, the meeting was adjourned by 9:35pm.

Respectfully submitted,

M. E. McCormack
M. E. McCormack

APPROVED:

9-9-03
Date

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.
Chairman

Leo M. Levandowski
Leo M. Levandowski
Vice-Chairman

Charles D. Shelton
Charles D. Shelton
Supervisor

Date	Number	Payee	Description	Payment
			Federal Express charges	54.39
9/8/2003	2576	FedEx	postage meter supplies	20.00
9/8/2003	2577	PitneyBowes	long distance	118.04
9/8/2003	2578	AT&T	gas heat	17.98
9/8/2003	2579	PP&L	diesel fuel	176.06
9/8/2003	2580	SICO	shop copier repair/toner	215.00
9/8/2003	2581	Rothwell Document Solu...	office supplies	272.09
9/8/2003	2582	Office Basics, Inc.	phone lines	368.07
9/8/2003	2583	Verizon	cell phones	233.49
9/8/2003	2584	Nextel	electric	563.46
9/8/2003	2585	PECO	install phone line in copy room	124.00
9/8/2003	2586	PHONEAMERICA CORP	health, life, disability insurance	1,210.89
9/8/2003	2587	MMPMET	water for cooler	13.97
9/8/2003	2588	Belmont and Crystal Sp...	postage for meter	44.46
9/8/2003	2589	Postal Privilege	install cable lines, repair computer	1,014.92
9/8/2003	2590	Wyatt Computer Services	cable for internet	54.60
9/8/2003	2591	Armstrong	mosquito dunks	450.31
9/8/2003	2592	Summit Chemical Co.	EIT commission	1,235.01
9/8/2003	2593	Berkheimer Associates	animal control charges	280.00
9/8/2003	2594	Chester County SPCA	consultant fees	2,458.94
9/8/2003	2595	David C. Sweet	solicitor fees	2,015.00
9/8/2003	2596	Winfred Moran Secastan	engineer fees	6,446.40
9/8/2003	2597	Ragan Engineering	building inspections, reviews	3,962.12
9/8/2003	2598	Charles Shock, Inc.	building inspections, reviews	6,627.08
9/8/2003	2599	John D. Coldiron	uniforms	270.44
9/8/2003	2600	ARAMARK	parts and supplies	240.45
9/8/2003	2601	Automotive of Oxford	propane	42.55
9/8/2003	2602	Keen Compressed Gas	rental of lift, concrete products	2,244.00
9/8/2003	2603	Terre Hill Concrete Pr...	barricades, glass beads	324.10
9/8/2003	2604	US Municipal Supply, Inc.	angle iron, extension rings	205.41
9/8/2003	2605	Smoker Manufacturing	inspections for dump trucks	92.70
9/8/2003	2606	Donnelly Transmissions	supplies	392.86
9/8/2003	2607	Cameron's Inc.	notification fee	93.80
9/8/2003	2608	Pennsylvania One Cal ...	regional household waste	270.03
9/8/2003	2609	Chester Co. Health Dept.	roller rental	720.00
9/8/2003	2610	Walsh Excavating	software for tax parcel	313.00
9/8/2003	2611	Chester County Treasurer	seal kit	55.95
9/8/2003	2612	Plasterer Equipment Co...	speed bumps (MAZZALI)	660.55
9/8/2003	2613	McMinn's Asphalt Co. Inc.	speed bumps (Equipment)	1,482.00
9/8/2003	2614	Long's Asphalt, Inc.	auger rental	65.90
9/8/2003	2615	Tri-State Rentals	removal of trees on Little Elk Cr.	3,900.00
9/8/2003	2616	Matlack Tree Service	backhoe rental	1,040.00
9/8/2003	2617	William C. Weaver	mileage	9.36
9/8/2003	2618	Kathy Kovach	cleaning	150.00
9/8/2003	2619	Joyce Krauss	petty cash-postage	15.56
9/8/2003	2620	cash	2003 contribution	50,500.00
9/8/2003	2621	Union Fire Co. #1	August tax collector fees	750.74
9/8/2003	2622	Hamilin, James	August Treasurer fees	608.70
9/8/2003	2623	Mason, Pamela A.	Supervisor salary, web site, flowers	406.07
9/8/2003	2624	Goodley, Jr., Samuel A.,	Supervisor salary	332.06
9/8/2003	2625	Levandowski, Leo M	Supervisor salary	553.44
9/8/2003	2626	Shelton, Charles D.		
TOTAL GENERAL FUND				93,922.85

East Nottingham Township
Bills for Approval
9/8/03

9/8/2003	McMinn's Asphalt	paving	128,066.41
9/8/2003	C M. Stoltzfus	stone	1,825.95
9/8/2003	Long's Asphalt	paving	<u>67,062.00</u>
		TOTAL STATE FUND	196,974.26

REQUESTED ESCROW RELEASES:

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to release the following escrows: **Blackburn Knoll**, Release #03 for \$179,031.76, **Blackburn Knoll**, Release #04 for \$5,460.73, **Brightwell Reserves**, Release #02 for \$1,028.60, **Darlington Hunt IV**, Release #23 for \$110.40, **Oxford Area High School**, Release #08 for \$255.80, **Paper Mill Woods** Release #27 for \$436.20, **Twin Ponds (PhI)**, Release #22 for \$22,653.00, **Twin Ponds (PhII)**, Release #12 for \$350.00 and **Twin Ponds (PhV)**, Release #02 for \$33,710.00.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

On motion by Samuel A. Goodley, Jr., seconded by Leo M. Levandowski, it was unanimously approved to table the escrow request of **Misty Meadows**, Release #06 for \$92,718.35 to the BOS Workshop meeting of 09/15/03 as clarification is needed prior to approval.

AYE: Goodley, Levandowski, Shelton

NAY: -0-

On motion by Samuel A. Goodley, Jr., seconded by Charles D. Shelton, it was unanimously approved to release escrow for **Happy Harry's**, Release #01 for \$24,118.40

AYE: Goodley, Levandowski, Shelton

NAY: -0-

Correspondence

One Source Municipal Training Catalogue 2003-2004

Oxford Public Library letter of September 2003; Re: 2004 Budget Request

Office of Commonwealth Libraries Notice; Re: 2004 Keystone Recreation, Park and Conservation Fund Grant

Pennsylvania State Association of Township Supervisors Policy Statement 2003-2004

Union Fire Company #1 - Oxford, Report (08/01/03-08/31/03)

Oxford Area Chamber of Commerce Notice, Re: Business Card Exchange, Tuesday, 09/16/03

Oxford Area Historical Association Presentation Scheduled for Thursday, 09/11/03, at Ware Presbyterian Village

National Business Institute Pamphlet, Re: Legal Issues Involving Pennsylvania Local Governments

Southeastern Chester County Refuse Authority Newsletter, Fall 2003

Senator Dominic F. Pileggi Notice dated 08/15/03 Listing Recently Passed Legislation

Neighborhood Services Center Letter dated 08/25/03, Re: Available Services

Letter from Country View Family Farms (aka: Hatfield Quality Meats) letter dated 08/06/03, Re: Business Relationship with Local Farmers

Oxford Public Library Meeting Minutes of 08/28/03

Pennsylvania Environmental Council Pamphlet, Re: Municipal Options for Cleaner Air and Greener Energy
Pennsylvania Intergovernmental Risk Management Association Loss Prevention Bulletin

Chester County Office of the Controller Internal Audit Department, Year Ending 12/31/02

Chester County Association of Township Officials Letter dated 08/14/03, Re: Fall County Convention 11/06/03

Oxford Area Historical Association Letter 08/12/03, Re: Evan Pugh Historical Marker

**EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
SEPTEMBER 15, 2003**

The workshop meeting of the East Nottingham Township Board of Supervisors was held in the Township building on September 15, 2003. Those present were: Supervisors, Samuel A. Goodley, Jr., Leo M. Levandowski and Charles D. Shelton and numerous guests.

Chairman, Samuel A. Goodley, Jr., called the meeting to order at 8:15pm.

Vice-Chairman, Leo M. Levandowski, led the Pledge of Allegiance.

On motion by the Chairman, seconded by Vice-Chairman, agenda was approved by unanimous vote with the following issue added; ACT 247 relative to proposed amendments to the East Nottingham Township Zoning Ordinance (ENT).

Chairman asked for public comment on agenda items and received none.

Business:

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to accept the letter of extension for the **Pennwood Final Subdivision Plan**. This extension will run through and include the date of October 21, 2003.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to release ENTs' 2003 contribution to the **Oxford Public Library** in the amount of \$6,500.00.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

On motion by the Chairman, seconded by the Vice-Chairman, it was unanimously approved to release escrow for **Misty Meadows**, Release #6 for \$92,718.35.

Aye: Goodley, Levandowski, Shelton

Nay: -0-

Hearn/Hutchinson Property Acquisition: Letter from George G. Heiney, II, Esq., dated 09/10/03, representing Louise M. Hearn and Mary Ann Hutchison on the matter of property acquisition. Supervisors reviewed and discussed issues relative to purchase. In addition the following issues were presented and discussed: best efforts regarding utility needs; plan subject to minor modifications to comply with PENN DOT, and payment at time of settlement. All of these issues will continue to be monitored as the needs are presented.

Proposed Noise Ordinance (PNO): Vice-Chairman, Leo M. Levandowski discussed submitted PNO and complaints of residents concerning loud noise in local residential neighborhood.

FOR INFORMATION ONLY: Secretary, Mary Ellen and Oxford Vision Project Manager, John Charles Ware confirmed meetings scheduled for Sept 25th (Lower Oxford) and Oct 25th (ENT) buildings concerning referendum on November ballot.

Act 247 Review: Supervisors discussed the proposed amendments to ENT zoning ordinance submitted concerning the following articles; IVR-1, Agricultural - Residential District, Article XIX, Transferable Development Rights, Article XX, R-1A Transitional Residential Overlay District and tentative changes in commercial and industrial zoning. Currently these proposals are interim revisions as we are awaiting Chester County Planning Commission reply to review request of 09/22/03. No further action is required at this time.

Recognition of Visitors: Visitors in attendance made no inquiries.

On motion by Chairman, seconded by Vice-Chairman, on unanimous vote, the meeting was adjourned at 9:15pm.

Respectfully submitted,

M. E. McCormack
M. E. McCormack

APPROVED:

Date

10-14-03

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.
Chairman

Leo M. Levandowski
Leo M. Levandowski
Vice-Chairman

Charles D. Shelton
Charles D. Shelton
Supervisor

